

Welcome to the team!



Hospitality Team
Handbook
Handbook
Handbook
Handbook

Table of Contents

02

Overview

03

What We Value

04

Our Culture

05

Team Rhythm & Expectations

06

Core Duties

07

Mini-Team Responsibilities

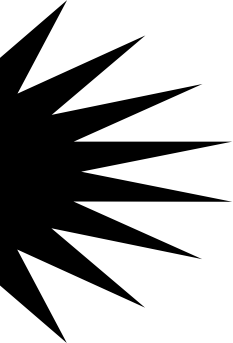
08

Event Planning Standard

09

Red Bridge App

We don't just host events!



We create environments where people feel welcomed, valued, and cared for. Every table, every meal, every detail matters.

Hospitality is more than tasks; it is a ministry. When we serve with love and intentionality, we reflect the heart of Christ and make our church a place where everyone can experience His presence.

Your gift of hospitality helps people feel at home, opens doors for connection, and strengthens our church community. Every smile, every gesture, every thoughtful touch contributes to the mission God has entrusted to us.



What We Value

In order to serve at Red Bridge Omaha, you have to understand our **Mission** and **Vision**

MISSION

We form followers of Jesus who help others follow Him.

VISION

To see lives transformed into authentic believers who live like Jesus.

Our Culture

COLLABORATION

We Win Together!

At Red Bridge Omaha, we do ministry together. Just like the Body of Christ, every part matters, every gift plays a role, and every team wins when we work together. Collaboration is how we honor God and one another — combining our unique gifts toward one unified mission.

“For just as the body is one and has many members... so it is with Christ.” — 1 Corinthians 12:12 (ESV)

JOY-FILLED

Joy is Our Atmosphere

We show up joyfully, because serving Jesus is not a burden — it’s a gift. Joy fuels our attitude, our collaboration, and the atmosphere we create. We celebrate often, laugh easily, and carry a spirit that lifts every room we walk into.

“The joy of the LORD is your strength.” — Nehemiah 8:10 (ESV)

AUTHENTICITY

Real People, Real Transformation

We show up as real people transformed by a real God. Authenticity means we don’t pretend, we don’t perform, and we don’t hide. We lead from sincerity, serve from honesty, and let our lives reflect God’s ongoing work in us.

“Therefore, having put away falsehood, let each one of you speak the truth with his neighbor, for we are members one of another.” — Ephesians 4:25 (ESV)

HONEST

Truth in Every Word

We are people of integrity. We speak truth with love, keep our commitments, and do what’s right even when it’s difficult. Our words and actions align, and we represent Jesus with honesty in every situation — publicly and privately.

“Speak the truth in love.” — Ephesians 4:15 (ESV)

CONFIDENT HUMILITY

Secure, Teachable, & Dependent on God

We lead with confidence because God called us — and we serve with humility because we know we can’t do anything without Him. Confident humility means we bring our best, remain teachable, and give God all the glory for every win.

“God opposes the proud but gives grace to the humble.” — James 4:6 (ESV)

PURITY

Character Who Honors God

We pursue purity in heart, mind, and conduct. Purity is not perfection — it’s intentional alignment with God’s standards. We protect our character, set wise boundaries, and represent Christ well both publicly and privately.

“Create in me a clean heart, O God, and renew a right spirit within me.” — Psalm 51:10 (ESV)

GENEROSITY

Above and Beyond Living

Generosity is our posture. We go above and beyond with our time, energy, encouragement, and resources. We believe that giving is worship, serving is an honor, and abundance flows wherever generosity lives.

“Whoever sows bountifully will also reap bountifully.” — 2 Corinthians 9:6 (ESV)

OVER-COMMUNICATION

Clarity Builds Unity

We over-communicate for clarity. We communicate early, often, and proactively so no one is left guessing. We share the “why,” repeat what matters, and make sure everyone is aligned and equipped to move forward together. Clear communication strengthens our teams and keeps us unified in the mission.

“Write the vision; make it plain on tablet, so he may run who reads it.” — Habakkuk 2:2 (ESV)

KINDNESS

Compassion in Every Interaction

Kindness is our language. We choose compassion, patience, and honor in every interaction. Whether we’re interacting with guests, peers, or leaders, we intentionally display the heart of Jesus through the way we treat people.

“Be kind to one another, tenderhearted, forgiving one another, as God in Christ forgave you.” — Ephesians 4:32 (ESV)

FLEXIBLE

Ready for Anything

We stay ready to adjust, shift, and pivot without complaining. Ministry moves fast — and flexibility helps us move with grace. We embrace change, respond with a good attitude, and do whatever it takes to serve people well.

“I have become all things to all people, that by all means I might save some.” — 1 Corinthians 9:22 (ESV)

CREATIVITY

Heaven Driven Innovation

We imagine boldly, solve problems creatively, and innovate with excellence. Creativity is more than art — it’s a mindset that asks God for fresh ideas, new approaches, and heaven-driven solutions to impact people’s lives.

“Behold, I am doing a new thing...” — Isaiah 43:19 (ESV)

5 Team Rhythm & Expectations

Prayer Culture

We serve from overflow — prayer is part of our preparation, not an add-on.

- Attendance to Wednesday Prayer is **strongly encouraged**

Meetings

- Monthly Zoom Meeting
 - **2nd Monday night**
- Bridge Builders
 - **Mandatory** (Communicate if Unable)
- Wednesday Prayer & Bible Study
 - **Strongly Encouraged**

Core Duties

- Plan and execute events
 - **Plans due 60 days prior**
- The Hospitality Team handles setup, upkeep, and teardown of all event and holiday decor
- Church-wide events:
 - **All hands on deck**
- Assist with meals/dinner when guest speakers are present
- Support team leads as assigned
- Serve with excellence, flexibility, and unity

Mini-Team Responsibilities

ADMIN

Keeps everything organized and flowing

- Ensure all necessary items are secured for events
- Track supplies and event needs
- Take and store meeting notes
- Send follow-up communication after meetings and events
- Maintain event documentation for future reference

CREATIVE

Creates the atmosphere

- Design and setup event decor
- Provide holiday decor ideas for the sanctuary
- Submit decor concepts 60 days in advance
- Coordinate the logistics of setup/teardown
- Ensure decor aligns with church vision and event purpose

RBYA

Keeps young adults organized and connected

- Plan bi-monthly RBYA events
- Submit full event plans 60 days before event
- Coordinate food, decor, volunteers, and flow
- Assist with execution and teardown

UPPERCLASSMEN

Bringing adults together through engaging 30+ gatherings

- Plan bi-monthly Upperclassmen events
- Submit full event plans 60 days before event
- Focus on connection, hospitality, and excellence
- Coordinate food, decor, volunteers, and flow
- Assist with execution and teardown

DONOR & SPONSORS

Supports events through partnership

- Obtain sponsors and donors for events and meetings
- Coordinate donations (**food, supplies, & funding**)
- Maintain donor communication and follow-up
- Partner with Admin Team for documentation and thank-you's

Event Planning Standard

All event plans are due 60 days prior. Plans must include:

- Event location, purpose, & audience
- Food & decor outline
- Volunteer needs
- Budget or donation plan
- Setup/teardown timeline

Late plans delay or
cancel events —
excellence requires
preparation!



Red Bridge App

We have a church app that helps with scheduling, events, and group chats for each ministry team.

We **strongly** encourage you to utilize the app to your advantage. There, you can view your serving schedule, adjust your availability, and connect with your team.

If you have any questions, you can also reach out directly through the app.

This is a great way not only to serve but to connect and engage with our church family. One of our Pastors' missions is building community and connection, and this tool helps us do just that.

To find our app, **search "Red Bridge Omaha"** in your device's App Store!

