



Ambassador's Commitment to Serve

I, _____, recognizing the important responsibility I am undertaking in serving as an Ambassador for the Arab Chamber of Commerce, hereby personally pledge to carry out in a trustworthy and diligent manner, all duties and obligations inherent in my role as an Ambassador.

MY ROLE

My role as an Ambassador will focus on the development of membership and growth for the Arab Chamber of Commerce. This role is separate and distinct from the role of the staff, who are charged with determining the means of implementation.

MY COMMITMENT

I will exercise the duties and responsibilities of this office with integrity, responsibility and due care. I pledge:

1. To place a high priority on my attendance at all ambassador meetings. If unable to attend scheduled ambassador meeting, I will notify the chamber office by email or in writing in advance.
2. To come prepared to contribute to the discussion of issues and business to be addressed at scheduled meetings, having read the agenda and all background support material relevant to the meeting.
3. To represent the Chamber in a positive and professional supportive manner at all times and in all places.
4. To avoid conflicts of interest between my position as an Ambassador and my personal and professional life. If such a conflict does arise, I shall declare that conflict before the staff and refrain from participation in matters in which I have a conflict.
5. To support in a positive manner all actions taken by the ambassador committee, even when I am in a minority position on such actions.
6. To participate in EMCs, BAHs, Luncheons, Seminars, Ribbon Cuttings and other activities of the Chamber as an Ambassador.
7. To promote membership in our community by seeking and contacting prospective members and sharing the benefits of Chamber membership with them.

If, for any reason, I find myself unable to carry out the above duties as best as I can, I agree to resign my position as an Ambassador of the Arab Chamber of Commerce.

Signature: _____ Date: _____ Revised 2021



ARAB CHAMBER OF COMMERCE AMBASSADOR APPLICATION

NAME: _____

TITLE: _____

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

CITY/STATE: _____ ZIP: _____

BUSINESS PHONE: _____

BUSINESS FAX: _____

CELLULAR PHONE: _____

EMAIL: _____

HAVE YOU EVER BEEN AN ARAB CHAMBER AMBASSADOR? _____

IF YES, WHAT YEAR(S)? _____

HAVE YOU SERVED ON ANY OTHER ARAB CHAMBER COMMITTEE? _____

IF YES, WHICH COMMITTEE(S)? _____

AS AN AMBASSADOR, YOU ARE REQUIRED TO ATTEND ONE MONTHLY MEETING AT THE CHAMBER AND PARTICIPATE IN 50% OF CHAMBER ACTIVITIES EACH MONTH. WITH YOUR CURRENT WORKLOAD, WILL YOU BE ABLE TO MEET THESE REQUIREMENTS?

I HAVE READ AND UNDERSTAND THE REQUIREMENTS OF AN ARAB CHAMBER OF COMMERCE AMBASSADOR AND WOULD LIKE TO REPRESENT THE ARAB CHAMBER AND MY BUSINESS AS AN AMBASSADOR.

SIGNED: _____ DATE: _____

Return application to:
Arab Chamber of Commerce,
PO BOX 626, Arab, AL 35016
E-mail to: jmooney@arab-chamber.org



AMBASSADOR REQUIREMENTS

- Your business/organization (if applicable) must be a Chamber member in good standing.
- The Ambassador term is one year, beginning in January of each year.
- Promote Chamber membership to non-Chamber business associates
- Help with membership retention by orienting new members to the Chamber and encouraging new and existing member participation.

REQUIRED ACTIVITIES

- Monthly Ambassador meetings (typically the third Wednesday of each month)
- Chamber events (Business After Hours, Chamber Luncheons, Christmas Open House, Annual Banquet, Early Morning Coffees, Golf Tournament)
- Ribbon Cuttings/Groundbreakings
- New member contacts

Ambassadors who do not fulfill the above requirements will be replaced.

AMBASSADOR BENEFITS

- Opportunity to make valuable business contacts
- Recognition at Chamber events and in Chamber publications
- Up-to-date information about the Chamber and community
- Invitation to special Chamber events
- Recognition as a community leader, individually and for the business/organization that you represent.
- Opportunity to make a contribution to the Arab area and to your chamber.

AMBASSADOR DUTIES

I. Serve as PR committee of the Chamber by:

- A. Welcoming guests at Chamber sponsored events
(EMC, DB5, Luncheons, Open Houses, Banquets, etc.)
- B. Promoting Chamber membership to non-Chamber business associates

II. Help with membership retention by:

- A. Orienting new members to the Chamber through frequent contact during first year of membership
- B. Visiting existing members throughout the membership year

III. Help with Chamber operations by:

- A. Help decorate and prepare for chamber events such as the Annual Banquet, Legislative Update, Membership Appreciation, etc.
- B. Help the Chamber prepare and organize for annual Christmas parade
- C. Assisting Chamber staff as needed with various tasks throughout the year