

Conference Call Schedule:

8:30 AM	Sunday School Class #1, 2 & 3	712-770-5505, 769-622
8:30 AM	Sunday School Class #4	Zoom Meeting ID: 245-046-025
8:30 AM	Sunday School Class #5-6	Call-in #: 1-646-558-8656 Zoom Mtg. ID: 980-8910-0655
9:35 AM	Sunday Morning Worship	Sanctuary, Livestream through App & Facebook
9:35 AM	Sunday Morning Worship Via Conference Call for those with no internet service	712-770-5505, 769-622
2:00 PM	Sunday School Class #7-8	Call-In #: 1-301-715-8592 Zoom Mtg. ID:595-638-2783

Conference Calls Directions:

Host or Person Leading the Call Instructions:

- Call your meeting number a minimum of 5 minutes before the call.
- Dial your call in number (the ten digit # given to you for this meeting)
- When prompted, enter the access code provided for this call followed by the pound or hash (# or *)
- Start your call on TIME! After the time has arrived, greet the callers and move forward with the meeting.
- To record your call, press *9: To stop the recording dial *9
- If there is background or excessive noise ask persons to mute their phones. However, if the noise continues, you can mute all phones or participants by pressing/dialing *6. They can press *6 to unmute their line.
- If your Dial-In is giving you a Busy Signal: How Do You Join the Meeting?
 1. Text "Help" to receive a text message with a temporary backup number. Tap the number in your text to dial the number or you can dial the number manually.
 2. Text "Call Me" to your free conference call line number to receive a call that connects you with your Dial-in line.
 3. Once you are connected, enter your access code as you normally would.
- Speaking into the phone:
 - Make sure your mouth is close enough to the phone and speak loudly enough to be heard by the callers.
 - Make sure that your volume is not on full volume for it may create an Echo or feedback.

Participants or Persons Calling in:

- Prior to dialing into your call make sure you are in a quiet place and all background noise is silenced or mute your phone once you get on the line so that background noise will not interfere with the integrity of a call.
- Call your meeting number a minimum of 5 minutes before the call.
- Dial your call in number (the ten digit # given to you for this meeting)
- When prompted enter the access code provided for this call followed by the pound or hash (# or *)
- If you don't have a speaking part on the call, MUTE YOUR PHONE!!! Please.
- If you call in after the time or the call has already started **do not announce your name for this interrupts the call.**
- If you don't mute your phone, the host can mute all callers; however, each participant can press or dial *6 to mute or unmute their call.
- Finally, if you are using your phone's speaker, check the volume on your phone; adjust to 1/2 to 3/4 volume to eliminate any echoing or feedback of person speaking.