

ANNUAL REPORT 2025

SUPPLEMENT



FIRST LUTHERAN
CHURCH BROOKINGS



Evangelical
Lutheran Church
in America



ANNUAL CONGREGATIONAL MEETING OPENING LITURGY

Recognizing that our faith is a living, busy, active and mighty thing, may the grace of our Lord Jesus Christ and the communion of the Holy Spirit be with each of you.

And also with you.

Teach us to love you with all our heart, soul, mind and strength.

Receive our prayer, O God.

Descend on our hearts, that we may love others in the ways Jesus loves us.

Receive our prayer, O God.

Empower us to be enthusiastic in pursuing your vision for our congregation.

Receive our prayer, O God.

Move us to engage issues in our community in Christlike ways, and to pursue deep and authentic relationships with those with whom we serve and partner.

Receive our prayer, O God.

Strengthen us to face the barriers we encounter in doing your work, learning to work with others amid disagreement.

Receive our prayer, O God.

Give us the ability to adapt to the cultural, economic and social changes that occur in the neighborhoods we serve.

Receive our prayer, O God.

Guide us to be a healthy congregation that learns from its failures as well as its successes and offers wisdom to others.

Receive our prayer, O God.

As we strive to become the church that we proclaim to be, raise up leaders who focus on the gospel of freedom, forgiveness and reconciliation as given to us through God's indescribable act of love in the death and resurrection of Jesus Christ. Renew us daily in our baptism, that we may discover vitality in our relationships with you, each other and those we serve in the world.

Amen.

Founded on Faith



1 Found - ed on faith, the church— a - live by grace—
2 Your cross, O Christ, re - news our life each day.
3 E - quipped by prayer, we live the Spir - it's call.
4 Grow - ing in grace for God's cre - at - ed earth,
5 Found - ed on faith, called forth, em - pow'ed to serve,



pro - claims the gos - pel here and ev - 'ry place.
Bap - tized in you, we learn and teach and pray.
Em - pow'ed to serve with gifts, both great and small,
we yearn for jus - tice, peace, and hu - man worth;
we share God's end - less love with - out re - serve.



The word of God re - sounds through time and space:
Fed by your love, with thank - ful hearts, we say:
we bring the liv - ing hope of God to all.
a world re - stored; a faith - ful, car - ing church.
Then let us shout a - loud the liv - ing Word!



Al - le - lu - ia!

All Creation Sings, 1048

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BIO INFO FOR NOMINEES FOR COUNCIL POSITIONS

Answers have been transcribed exactly as written on forms returned to office; nominees are in alphabetical order by last name

NAME: Judy Alickson

FAMILY MEMBERS: Sister (Karen) brother (Gary)

OCCUPATION: retired

COMMUNITY SERVICE: delivered meals on wheels
visited nursing homes took people shopping

MEMBER AT FLC SINCE: 1978

FLC INVOLVEMENT: I've been on 2 boards, altar guild, did home visits, was a Befriender, delivered bulletins to nursing homes, helped with nursing home communions, a custodian for over 20 years, volunteer in the coffee house, helped serve Wednesday night meals

I SEE GOD WORKING THROUGH FLC IN THE FOLLOWING WAYS: serving people in the coffeehouse greeting people so they feel welcome teaching children about God through Preschool and Journey everyone can take communion



NAME: Julie Bergan Abraham

FAMILY MEMBERS: spouse – Ross kids – Lucas + Ellie

OCCUPATION: retired educator

COMMUNITY SERVICE: I served on the Brookings Community Theatre executive board for 10 years, directing, producing & acting in various shows. Taught Theatre workshops for community youth through the Brookings Arts Council & the Brookings School District. I also co-direct the Brookings One-Act Play. I've volunteered for Girl Scouts of America teaching theatre workshops, and I've volunteered for Sleep In Heavenly Peace. I also worked a variety of community service projects through my daughters "Face of Grace" initiative here at FLC.

MEMBER AT FLC SINCE: 1998

FLC INVOLVEMENT: Choir member, FLC Quilter, former staff member, Journey 2 Discipleship Music Leader, K-12 Drama Director, Alive in Christ! Youth Musical Director



I SEE GOD WORKING THROUGH FLC IN THE FOLLOWING WAYS: Whenever people gather here at church to serve our community & fill the need of God's people, I see God at work. I strive to be open to God's call to use my gifts to serve those around me.

NAME: Julie Gullickson Bell

FAMILY MEMBERS: Robert Bell

OCCUPATION: Retired from SDSU

COMMUNITY SERVICE: Food pick up for Brookings Food Pantry; volunteer usher at SDSU basketball games; volunteer usher/greeter at SDSU Oscar Larson Performing Arts Center

MEMBER AT FLC SINCE: 1978

FLC INVOLVEMENT: FLC Quilters Mission; prior member of Youth & Family Committee; Board member of WELCA; Finance Team counting member; prior Journey teacher; assist with communion; assisted with Wednesday evening meals; scholarship committee member; help serve Christmas dinners



I SEE GOD WORKING THROUGH FLC IN THE FOLLOWING WAYS: I see God at work – through the smiles of the children as they run down the aisle to gather for the Children's Sermon; in the smiles of the quilting team members when another "banana box" of 5 quilts is completed; in the smiles and greetings from the guests in the morning as I walk through the Mission Coffee House; through the warm wishes of FLC members as Christmas dinner is served to members of our community; through the hand shakes, fist bumps and greetings during the passing of the peace to all members; in the morning greeting from the ushers as one enters the Sanctuary; through the "thank yous" from the children and families as Wednesday evening meals are served. God is at work through all ages and at all times if we look for it.

NAME: Keith Corbett

FAMILY MEMBERS: Roxanne Corbett, Melissa Corbett

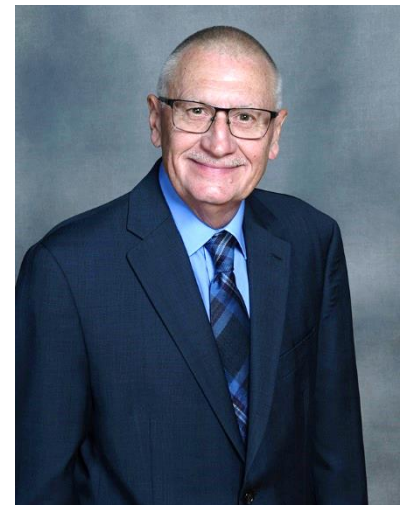
OCCUPATION: Retired

COMMUNITY SERVICE: Retired Brookings City Council
Retired Brookings Mayor

MEMBER AT FLC SINCE: 1979

FLC INVOLVEMENT: Church Council

I SEE GOD WORKING THROUGH FLC IN THE FOLLOWING WAYS: The members, friends and pastors @ church are there for you!



NAME: Mary Kleinjan

FAMILY MEMBERS: Chris Larson, Jace Larson, Zander Larson

OCCUPATION: Chiropractor

COMMUNITY SERVICE: Meals on Wheels, Sleep in Heavenly Peace, Educational Station for Early Childhood through United Way, Volunteer teaching at our local Doula training program, speaking at the Optimist Club and other local organizations, and speaking at the Junior Achievement ethics class.

MEMBER AT FLC SINCE: June 2001

FLC INVOLVEMENT: Journey, Good Friday Interactive Walk Through, Stepping Stones, Theology on Tap, Bible Study

I SEE GOD WORKING THROUGH FLC IN THE FOLLOWING WAYS: At First Lutheran Church, I see and feel God's presence in many ways. I experience God through the music as people lift their voices together in worship. I see God in the children, whose curiosity, joy, and hope remind us of God's promise. I witness God through the children's drama programs, where faith comes alive through creativity and storytelling. I also see God in the connections and fellowship shared before and after services in the Mission Coffee House, where relationships are nurtured and community is strengthened.



NAME: Doug Kopecky

FAMILY MEMBERS: Karissa Kopecky, Shaelynn Kopecky, Dylan Kopecky

OCCUPATION: Information Technology/Business Systems

COMMUNITY SERVICE: Bobcat Backers Board
Volunteer for Brookings County Youth Mentor Program
Volunteer for Brookings Backpack Project

MEMBER AT FLC SINCE: 2017

FLC INVOLVEMENT: Participating member of the congregation

I SEE GOD WORKING THROUGH FLC IN THE FOLLOWING WAYS: I see God's work through the way the community comes together to hear his word through the scripture and fellowship. I also see it in my daughters eyes in the way they light up when we enter church and the curiosity that our church brings to her.



NAME: Christine Larson

FAMILY MEMBERS: Mary Kleinjan, Jace Larson, Zander Larson

OCCUPATION: Professor of Mathematics in Honors @ SDSU

COMMUNITY SERVICE: SDSU Women's Basketball Official Scorekeeper; helped build beds for Sleep in Heavenly Peace, served at the Harvest Table, served Thanksgiving dinner at Union Gospel Mission in Sioux Falls, volunteered at the Domestic Abuse Shelter

MEMBER AT FLC SINCE: June 2001

FLC INVOLVEMENT: Sunday School teacher, Journey leader, Confirmation Mentor, Steppng Stones teacher/leader, Reader (scriptures and prayers) at church services, women's retreats, Good Friday "Walk through Jesus's life"

I SEE GOD WORKING THROUGH FLC IN THE FOLLOWING WAYS: I see God in many simple but meaningful ways. I see him in the children's programs, in the excitement of the kids as they learn about His love. I see Him in the fellowship at the Mission Coffeehouse before and after services, through conversations, laughter, and people simply being there for each other. I also see God at the women's retreats, where we can slow down, share our hearts, pray, and encourage each other. These moments remind me that God is present not only in worship but also in the relationships and love we share with each other.



NAME: Michael J. Nelson

FAMILY MEMBERS: Daughter Kari (Jim) Allen, Eau Claire, Wisc.

OCCUPATION: Laborer / Small Land Rental Business

COMMUNITY SERVICE: Farm life...It's a whole different community!

MEMBER AT FLC SINCE: fall 2024

FLC INVOLVEMENT: Ushering, Christmas Caroling, Attendance Charcuterie and connection meetings

I SEE GOD WORKING THROUGH FLC IN THE FOLLOWING WAYS: coming from a very small very conservative church, I am still grasping the spider web of First Lutheran at the Center but having enough members to still have many different projects going. This was especially true last year with all of the Big projects that needed done and how everyone stepped up and got them done. Thanks Mike



NAME: Jim Pederson

FAMILY MEMBERS: Debbie Justin Jazlynn

OCCUPATION: Retired

COMMUNITY SERVICE: Boy Scouts Cub Scouts
Board of Adjustment City of Brks
Adult Ed Instructor

MEMBER AT FLC SINCE: 1972 or 73

FLC INVOLVEMENT: Boy Scouts Wed night meals
Cub Scouts St Dysmas

I SEE GOD WORKING THROUGH FLC IN THE FOLLOWING WAYS:

Purses event Great Volunteers
Belize Mission
Youth participation
Coffee House



NAME: Gavin Smith

FAMILY MEMBERS: Nick, Laurie, and Thomas

OCCUPATION: Student at SDSU

COMMUNITY SERVICE: Project JOY setup: 2022-2026
Washing dishes/serving food at First United Methodist
Volunteering with the BHS Choir
Setting up trees for FLC christmas

MEMBER AT FLC SINCE: 01/02/2008

FLC INVOLVEMENT: Preschool, Journey, confirmation,
youth group, and planning on joining the choir

I SEE GOD WORKING THROUGH FLC IN THE FOLLOWING WAYS:

The kind and welcoming environment and people.
Having a community that cares about you and are there for you in times of need.

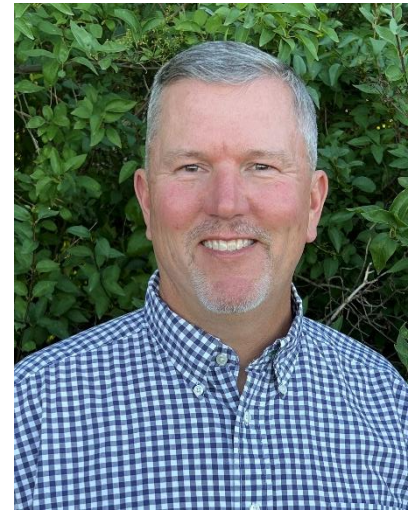


NAME: Mike Twedt

FAMILY MEMBERS: Wife – Dawn Twedt;
kids – Tessa (21), Michael (19), Taya (17)

OCCUPATION: Mechanical Engineer. I teach in the
ME Dept. at SDSU.

COMMUNITY SERVICE: I have been a volunteer at
ADVANCE; a baseball, softball, and flag football coach for a
number of my kid's teams as they were growing up, and I
serve as an advisor to an SDSU engineering society to help
mentor students as they transition into engineering roles.



MEMBER AT FLC SINCE: Approximately 1998

FLC INVOLVEMENT: Currently, I have been serving on the Congregation Council, filling
in for a vacancy on the Council since January. I have also served as a confirmation
mentor for about 8 years and I had the honor of mentoring 3 graduating classes of
confirmation students as they navigated their confirmation growth through the 6th-8th
grades.

I SEE GOD WORKING THROUGH FLC IN THE FOLLOWING WAYS: I see God at
work in our church when I see our youth in Journey and confirmation and youth group. I
see God at work in our church when I see these youth grow in their faith. I see God at
work in our church when I see the loving effort that so many of our members give to
make our church a better place to be. I also see God at work in our church when I walk
into the coffee shop area and I see people smiling and enjoying fellowship with each
other.

Annual Meeting: Schedule & Voter Guide

Schedule 9:30–11:30 AM: Voter check-in opens at gym entrances.

11:30 AM: Meeting called to order, lunch is served (sloppy joes, sides, GF options)

11:50 AM: Nursery (ages 0-3) and Kids' Activities (ages 3+, Fellowship Hall) open.

12:00 PM: Business and formal voting resume

Voter Eligibility : According to our constitution (C8.02.c) : "Voting members are
confirmed members. Such confirmed members, during the current or preceding calendar
year, shall have communed in this congregation and shall have made a contribution of
record to this congregation... They shall not have voted as a seasonal member of
another congregation of this church in the previous two calendar months."

Self-Attestation: By verifying your name on the roster, you self-attest that you meet
the criteria above.

Your Card: Do not lose your colored card! You will show it to receive your secret ballot
for the Council election.

Not a voting member? All are invited to attend the lunch and meeting! You simply will
not sign the roster or take a voting card.

RESOLUTION A

RESOLUTION TO UPDATE CONSTITUTION TO ADOPT REQUIRED PROVISIONS OF ELCA MODEL CONSTITUTION

SUBMITTED BY: The First Lutheran Church Congregational Council

WHEREAS, First Lutheran Church, upon becoming a member of the Evangelical Lutheran Church in America, agreed to keep its constitution in line with the required components of the ELCA Model Constitution for Congregations; and

WHEREAS, new updates to the ELCA Model Constitution were adopted in 2025;
And

WHEREAS, the First Lutheran Church Constitution was last updated in 2019; and

WHEREAS, the First Lutheran Church Council has spent considerable time reviewing and revising our constitution to conform with the model constitution;

THEREFORE, BE IT RESOLVED, that First Lutheran Church adopt the required changes to our constitution as mandated by our membership with and connection to the Evangelical Lutheran Church in America.

(Complete Governing Documents Available for Review: To view the full text of the proposed Constitution and Bylaws, as well as the complete member-submitted packet for Resolution C, please refer to the official 30-day notice email sent on August 27, 2026 or view the printed copies available at the Office Outpost. Copies will also be available for reference at the Annual Meeting.)

- **Recommendation: Council strongly recommends a “Do Pass” vote.**

RESOLUTION B

RESOLUTION TO UPDATE CONSTITUTION WITH RECOMMENDED PROVISIONS OF ELCA MODEL CONSTITUTION

SUBMITTED BY: The First Lutheran Church Congregational Council

WHEREAS, the First Lutheran Church Council has spent considerable time reviewing our constitution and comparing the current provisions to the ELCA Model Constitution for Congregations; and

WHEREAS, there are several recommended provisions of the model constitution that would add clarity to the First Lutheran Church Constitution;

THEREFORE, BE IT RESOLVED, that First Lutheran Church adopt the following recommended constitutional provisions from the ELCA Model Constitution for Congregations:

- C10.09. "Ex officio" as used herein means membership with full rights of voice and vote unless otherwise expressly limited.
- C11.01. The officers of this congregation shall be a president, vice president, secretary, and treasurer.
- C11.01. (d.) If the Congregation Council elects its officers, the president, vice president, and secretary shall be selected from the elected membership of the Congregation Council. If the treasurer is not selected from the elected membership of the Congregation Council, the treasurer shall have voice but not vote at the meetings of the Congregation Council.
- C12.01. The voting membership of the Congregation Council shall consist of the pastor(s), officers of the congregation, and not more than four members of this congregation. Any voting member of this congregation may be elected, subject only to the limitation on the length of continuous service permitted in that office. A member's place on the Congregation Council shall be declared vacant if the member a) ceases to be a voting member of this congregation or b) is absent from two successive meetings of the Congregation Council without cause following review by the Congregation Council. Consistent with the laws of the state in which this congregation is incorporated, this congregation may adopt procedures for the removal of a member of the Congregation Council in other circumstances.
- C12.05. (c.) The Congregation Council may enter into contracts of up to 2.5% of the annual budget for items not included in the budget.

(Complete Governing Documents Available for Review: To view the full text of the proposed Constitution and Bylaws, as well as the complete member-submitted packet for Resolution C, please refer to the official 30-day notice email sent on August 27, 2026 or view the printed copies available at the Office Outpost. Copies will also be available for reference at the Annual Meeting.)

- **Recommendation: Council strongly recommends a "Do Pass" vote.**

RESOLUTION C

RESOLUTION TO CHANGE THE FIRST LUTHERAN CONSTITUTION, BYLAWS, AND CONTINUING RESOLUTIONS

SUBMITTED BY: Jim Schade, Member

WHEREAS, a packet of constitutional amendments, bylaws, and continuing resolutions was submitted to the First Lutheran Church Congregational Council by a member of the congregation; and

WHEREAS, the proposal followed the process for proposed constitutional amendments outlined in constitutional provision C16.01,

THEREFORE, BE IT RESOLVED, First Lutheran Church adopt all constitutional amendments, bylaws, and continuing resolutions included in the proposal.

(Complete Governing Documents Available for Review: To view the full text of the proposed Constitution and Bylaws, as well as the complete member-submitted packet for Resolution C, please refer to the official 30-day notice email sent on August 27, 2026 or view the printed copies available at the Office Outpost. Copies will also be available for reference at the Annual Meeting.)

- **Recommendation: Council strongly recommends a “Do Not Pass” vote.**
- *Council Rationale:* While our constitution provides a mechanism for any member to submit amendments, the Council believes that proposals introducing changes not originating from the ELCA Model Constitution should be accompanied by clear justification and rationale so members can make an informed vote. Furthermore, comprehensive revisions to First Lutheran’s constitution and bylaws should be shaped through a collaborative process involving congregational input, committee review, and elected leadership. Because this package introduces sweeping operational and financial changes without explanation or the benefit of that shared review, the Council recommends retaining our current governing structure.

RESOLUTION D

RESOLUTION TO AUTHORIZE AN OPERATING LINE OF CREDIT

SUBMITTED BY: The Finance Task Force
TO: The Congregational Council
DATE: August 11, 2026

WHEREAS, our congregation is deeply committed to fulfilling its mission, fostering community, and expanding our creative ministries; and

WHEREAS, natural seasonal fluctuations in giving and standard operational expenses can occasionally result in tight financial margins; and

WHEREAS, the ongoing pressure of managing these short-term cash flow challenges creates unnecessary administrative stress, diverting valuable time, focus, and emotional resources away from our core mission; and

WHEREAS, establishing a secure financial buffer would proactively alleviate this operational anxiety, thereby opening up our collective creativity, joy, and energy to focus on the spiritual growth and outreach of the church;

THEREFORE, BE IT RESOLVED, that the Finance Task Force formally recommends that the Congregational Council be empowered to establish a responsible financial safety net for the congregation; and

BE IT FURTHER RESOLVED, that the Congregational Council is hereby authorized to open a revolving line of credit with a trusted financial institution; and

BE IT FINALLY RESOLVED, that the maximum borrowing limit of this line of credit shall be set at \$120,000, which represents one month's average operating expenses, to be utilized strictly as a tool for bridging temporary cash flow gaps and sustaining the vital, ongoing ministries of the church.

- **Recommendation: Council strongly recommends a "Do Pass" vote.**

RESOLUTION E

RESOLUTION OF REMEMBRANCE

Origin: Church Council

Whereas: the following persons connected to First Lutheran Church died in the faith in the past year (September 1, 2025 – August 31, 2026) and have been committed to the Lord of Life:

*Donna Anundson
Jeremy Deutsch
Ed Higgins
Karen Nelson
James Selleck*

*Marvin Bebensee
Rev. George Gehant III
Arvella Johnson
Gary Olson
Greg Silva*

*Steve Berseth
Doris Glatzel
Jerry Johnson
Omar Olson
Rick Stoebner*

*Glen Bren
David Gullickson
Duane Kendall
Harold Peterson
Vernon Voelzke*

*Robert Coulson
William Hackett
James Mannerud
Marian Rude
JoAnn Weiland*

Therefore: Be it resolved that we commend our siblings in Christ to the eternal care of a gracious and loving God.



- **Recommendation: Council strongly recommends a "Do Pass" vote.**

FLC 2025-26 BUDGET to ACTUALS and 2026-2027 PROPOSED BUDGET

INCOME				
Account Name	2024-'25 Actual	2025-'26 Budget	2025-'26 Actual	2026-'27 Draft Budget
BUDGETARY INCOME	\$ 982,682	\$ 1,030,415	\$ 955,374	\$ 985,800
Offering/Donations	\$ 982,633	\$ 1,026,066	\$ 950,051	\$ 980,750
Interest Income	\$ 49	\$ 79	\$ 53	\$ 50
Facility Use Income		\$ 4,270	\$ 5,270	\$ 5,000
DESIGNATED GENERAL PURPOSE	\$ 336,971	\$ 130,078	\$ 160,766	\$ 155,150
Benevolence Income			\$ 1,556	\$ 1,500
CYF Income	\$ 6,713	\$ 7,000	\$ 31,321	\$ 25,000
Foundation Proceeds Income	\$ 104,943	\$ 108,150	\$ 104,216	\$ 105,000
Memorial Income	\$ 1,065	\$ 2,057	\$ 4,650	\$ 4,650
Music/Worship Income			\$ 4,295	\$ 4,000
Other Designated Income	\$ 224,250	\$ 12,871	\$ 14,728	\$ 15,000
PRESCHOOL INCOME	\$ 132,956	\$ 125,000	\$ 118,304	\$ 80,000
COFFEEHOUSE	\$ 110,020	\$ 113,320	\$ 123,422	\$ 136,000
MCH Income	\$ 95,752	\$ 98,624	\$ 107,458	\$ 120,000
MCH Tip Jar Income	\$ 14,268	\$ 14,696	\$ 15,964	\$ 16,000
CEMETERY INCOME	\$ 40,658	\$ 50,000	\$ 44,605	\$ 50,000
BELIZE INCOME	\$ 28,933	\$ 42,000	\$ 41,872	\$ 45,000
Boiler Loan *		\$ 29,101		\$ -
TOTAL INCOME	\$ 1,632,220	\$ 1,519,914	\$ 1,444,343	\$ 1,451,950
EXPENSE				
BENEVOLENCE/MISSION	\$ 44,524	\$ 50,753	\$ 36,604	\$ 47,600
OFFICE EXPENSE	\$ 15,995	\$ 22,885	\$ 24,638	\$ 25,000
COMPENSATION	\$ 870,429	\$ 889,730	\$ 795,083	\$ 775,000
CYF EXPENSE	\$ 21,060	\$ 21,700	\$ 17,086	\$ 16,000
CONGREGATIONAL LIFE	\$ 25,275	\$ 25,000	\$ 15,546	\$ 16,000
STEWARDSHIP	\$ 17,513	\$ 3,000	\$ 2,051	\$ 2,300
PROPERTY/FINANCE	\$ 229,199	\$ 269,146	\$ 459,222	\$ 324,250
Building Repairs and Maintenance			\$ 255,737	\$ 118,700
Custodial Supplies			\$ 7,495	\$ 6,250
Utilities			\$ 90,321	\$ 90,000
Technology and Software			\$ 15,186	\$ 16,500
Taxes			\$ 34,217	\$ 32,000
Insurance			\$ 45,599	\$ 50,000
Interest (Boiler Loan)			\$ 7,843	\$ 7,800
Bank Fees/Credit Card Fees			\$ 2,824	\$ 3,000
PRESCHOOL	\$ 4,724	\$ 6,292	\$ 5,223	\$ 5,500
COFFEEHOUSE				
MCH Cogs Expense	\$ 73,105	\$ 80,415	\$ 70,822	\$ 72,000
MCH Operations Expense			\$ 1,433	\$ 1,600
MCH Tip Jar	\$ 14,268	\$ 14,696	\$ 17,371	\$ 16,000
CEMETERY	\$ 36,653	\$ 28,500	\$ 28,008	\$ 28,000
FOUNDATION DISTRIBUTIONS	\$ 17,500	\$ 18,025	\$ 34,077	\$ 35,000
Boiler Loan *		\$ 29,101	\$ -	\$ -
BELIZE	\$ 37,082	\$ 42,000	\$ 52,787	\$ 45,000
TOTAL EXPENSE	\$ 1,423,583	\$ 1,519,914	\$ 1,579,679	\$ 1,430,650
Net Income	\$ 208,637		\$ (135,336)	\$ 21,300
*Debt Service (Boiler Loan Principal)	\$ (13,404)		\$ (21,510)	\$ (21,300)
Build Cash Reserve (Target: 2%)			\$ -	\$ -
Total Net Income	\$ 195,233		\$ (156,846)	\$ -

FIRST LUTHERAN CHURCH BROOKINGS
STATEMENT OF FINANCIAL POSITION
AS OF AUGUST 31, 2026

ASSETS

FB & T CHECKING	\$ 23,476
LIQUID CD	\$ 25,000
BUILDING, LAND AND EQUIPMENT	\$ 12,864,500
CAPITAL IMPROVEMENTS -BUILDING	\$ 109,000
TOTAL ASSETS	\$ 13,021,976

LIABILITIES

SALES TAX PAYABLE	\$ 3,185
BOILER LOAN	\$ 84,886
MCHGIFTS CARDS PAYABLE	\$ 1,029
ACCOUNTS PAYABLE	\$ 8,491
CREDIT CARD PAYABLE	\$ 4,080
LINE OF CREDIT	\$ 25,000
PAYROLL PAYABLE	\$ 1,829
TOTAL LIABILITIES	\$ 128,501

EQUITY

GENERAL/OPERATING	\$ 12,525,538
DESIGNATED FUNDS	\$ 317,391
BELIZE	\$ 10,212
CEMETERY	\$ 40,334
TOTAL EQUITY	\$ 12,893,475
TOTAL LIABILITIES + EQUITY	\$ 13,021,976



Date: September 16, 2026
To: First Lutheran Church Congregation
From: First Lutheran Church Audit Committee
RE: Annual Audit Report

Summary

The First Lutheran Church (FLC) Audit Committee consisting of Tyler Holmquist, Jim Schade, Susan Robbins and Erik Dahl, recently completed an informal audit of the FLC financial accounts. In this process the committee recognized a full year of transactions in the new accounting software and staff's growing expertise. This report shall provide a summary of the work completed, any issues of note and recommendations.

Scope

The scope of the audit included:

- Review of donor contribution verifications which were received
- Review of transactions in the software and bank statements for sample months
- Review of Mission Coffeehouse (MCH) and Preschool transactions
- Review of Belize and Cemetery designated fund balances
- Review of assets and liabilities as presented to the committee
- Review of real estate property and personal property insurance coverages
- Review of property taxes paid by FLC and tax-exempt statuses
- Review of Offering Counters Procedures and Policy and MCH procedures

Findings/Process Notes

FLC Audit Committee found donor contribution records were accurate and was able to reconcile transactions for the sampled month to include MCH and Preschool transactions. In reviewing designated fund balances, the audit committee noted these balances were supporting general operations in some months. Insurance coverages appeared to be adequate and property tax expense is limited due to non-profit status. In the review of the Offering Counters Procedures and Policy, the committee noted minor changes.

Recommendations

The FLC Audit Committee has the following recommendations for consideration:

- Change the church fiscal year to a calendar year
 - Corresponds with donor records as reported to members
 - Corresponds to federal tax reporting
 - Corresponds to annual parochial report to South Dakota Synod
- Implement controls to ensure designated funds are used for those purposes
- Update to pre-school tracking and record keeping
- Treasurer's monthly report to council include balances of designated funds
- Implement recommended changes to the reviewed policies and procedures

Respectfully submitted,
FLC Audit Committee
Tyler Holmquist, Jim Schade, Susan Robbins, Erik Dahl