

CROSS CHURCH FAYETTEVILLE

Kids Day Out Program

Parent Handbook

2026–2027 Academic Year

“Train up a child in the way he should go; even when he is old he will not depart from it.” — Proverbs 22:6

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1. Welcome to Kids Day Out

Our Mission

Our mission is to help build a foundation of who God is for each child through scripture, discipleship, and everyday moments. These early years are some of the most influential in a child's life, and we hold fast to Proverbs 22:6: "Train up a child in the way he should go; even when he is old he will not depart from it." Our goal is to faithfully point kids to Christ and equip families to do the same at home.

Program Overview

Kids Day Out is a Christ-centered program for children ages 3 months to 5 years. We provide a quality experience in a nurturing environment designed to bring out the best in each child. Through learning and play, we aim to create a classroom your child won't want to miss.

Location & Hours

Kids Day Out meets two days a week, Mondays and Thursdays, from 9:00 a.m. to 2:00 p.m., following the public-school academic year.

2. Registration & Enrollment

Registration for the upcoming academic year opens each March. A \$50 non-refundable registration fee is required to complete registration; paying this fee does not guarantee a spot. After the registration period closes, remaining openings are filled as space allows.

Register online at: www.crosschurch.com/fayetteville/kdo/

Registration fees, supply fees, and tuition are all non-refundable. Any fee changes for the following year will be shared during registration.

Children are placed in classrooms by date of birth, and classroom/teacher assignments are shared with families before Open House.

Once enrolled, your child's spot is reserved for the full academic year (August–May). To withdraw, we require 30 days' written notice; families transferring to another Cross Church Kids Day Out campus should provide 14 days' written notice.

3. Tuition & Fees

Registration Fee	\$50 per child, non-refundable, due at the start of the academic year.
Supply Fee	\$75 per child, per semester. Fall is included with August tuition; Spring is split into two \$37.50 payments added to the January and February tuition.
Monthly Tuition	\$30 per day for one child, with a sibling discount for additional children. Tuition is averaged across each semester so your monthly payment stays consistent regardless of the number of school days.

Payment Due Dates

Tuition is due by the 7th of each month. A \$20 late fee applies to payments received after the 7th, and accounts still unpaid by the 10th may result in dismissal from the program.

Tuition reserves your child's spot and is not tied to attendance — monthly tuition is still due even if your child is absent or your family is out of town.

Payment Options

We accept cash, check, or online payment (a 3% processing fee applies to online payments). You may pay monthly, by semester, or for the full academic year; no discount is available for paying in advance.

Late Pick-Up Fee

Pick up is from 1:50-2:00pm. Children must be picked up by 2:00 p.m. Starting at 2:05 p.m., a \$5-per-minute late fee applies and is added to the following month's tuition. We'll call or text if you're running late — and if an emergency is delaying you, please notify the Director as soon as possible. Late fees may still apply at the Director's discretion.

4. Discipline Policy

As young children grow, they move through different stages of learning what is and isn't acceptable behavior. We work to teach children healthy ways to meet their needs, and appropriate ways to stop behavior that isn't working. Our teachers follow these guidelines:

- Redirection — talking with children about our classroom rules, helping them understand what needs to change, and guiding them toward better choices.
- Offering a choice — encouraging the child to think through options for handling a challenging moment.
- Clear, consistently enforced limits.

If a teacher has addressed a behavior in the classroom and it continues, a Kids Day Out team member will step in — reinforcing what the teacher has asked, using tools like books or breathing techniques as needed, and making sure the child is ready before returning to class. Our goal is always to understand what's driving the behavior and help the child work through it.

Our staff never uses ridicule, sarcasm, threats, withholding of care, or any form of negative physical touch as discipline.

If a behavior continues over time, the Director will meet with parents to build an action plan for that child. If every effort has been exhausted and a child's behavior remains a physical or emotional threat to others, discharge from the program is possible — though this is never something we want, and we can assure you every other option will be tried first.

5. Parent Communication

Each classroom uses a communication app to share photos, updates, and reminders; you'll receive more details at Open House.

If your child becomes ill, is injured, or an emergency arises during the day, we'll call you directly. If we can't reach you, we'll contact the emergency contacts listed on your child's account.

If you ever have a concern, please reach out to the Director right away. We want every child and family to feel welcome and safe here, and we appreciate feedback that helps us address things quickly.

6. Arrival & Departure

Arrival

Exterior doors open at 8:50 a.m. for check-in, and classroom doors open at 9:00 a.m. for drop-off. The school day begins promptly at 9:15 a.m., so we encourage arriving beforehand.

Exterior doors lock at 9:15 a.m. If you arrive after that time, please call the Director and someone will meet you at the door. When possible, schedule appointments outside KDO hours so your child can enjoy the full day.

Departure

Children should be picked up between 1:50 and 2:00 p.m. (see Section 3 for our late pick-up policy).

For your child's safety, anyone picking up must present the assigned pick-up sticker (or a photo of it). Without the sticker, a valid photo ID (or photo of it) is required, and the Director or Assistant Director must approve the release before the child can go.

7. Sickness Policy

Please keep your child home if they've experienced any of the following in the past 24 hours:

- Fever of 100.4°F or higher
- Vomiting or diarrhea
- Green nasal discharge, a severe cough, or other signs of a contagious illness
- Sore throat or common cold symptoms
- Croup
- An unexplained rash
- Skin infections (such as ringworm or boils)
- Pink eye or another eye infection
- Head lice (children must be nit-free for 24 hours)
- Unusual lethargy or behavior

Children may return once they've been fever-free (without medication) and symptom-free for at least 24 hours. If your child becomes sick during the day, we'll ask you to pick them up — along with any siblings enrolled in KDO — as soon as possible. Please don't bring siblings if another child in your household is sick.

Any open wounds must be properly covered before attending, and medication will only be given in life-threatening emergencies.

8. What to Bring

Daily Items

- A full-size backpack
- A leak-proof cup
- A lunch box
- A complete change of clothes in a labeled Ziplock bag
- A nap mat (required for Room 4 — anybody 12 months and up — and above)

Children who are potty training should bring extra clothing, and pull-ups must have Velcro sides. KDO provides a morning snack each day.

Lunch

Families provide a nutritious lunch that doesn't require heating or refrigeration. KDO is a nut-free facility — any nut products will be removed and sent home.

Rest Time

All classrooms have rest time after lunch. Children who don't sleep in cribs should bring a nap mat; linens are provided in crib rooms, and comfort items like a sleep sack or favorite stuffed animal are welcome.

Potty Training

If your child is in the potty-training phase, please bring the pull-ups with velcro sides. Children 3½ years and older must be fully potty trained.

Labeling Belongings

Please label everything with your child's first and last name — backpacks, lunch boxes, cups, bottles, clothing, coats, diapers, pull-ups, nap mats, and comfort items.

Bottles

Please bring your child's bottles premade in a lunch bag with an ice pack. Please have all bottles labeled. Glass bottles are not permitted.

9. Daily Schedule

Each classroom follows a structured daily schedule. Every day includes Chapel with a Bible story, memory verse, memory verse song, and worship, along with age-appropriate learning experiences — crafts, fine and gross motor activities, dramatic play, music, books, science, sensory play, and indoor or outdoor playground time. Classroom-specific schedules will be shared at Open House.

10. Birthdays & Special Celebrations

We love celebrating birthdays and holidays at KDO! Before each class celebration, you'll receive a SignUpGenius to volunteer for treats, snacks, or goodie bags, and a celebration calendar will be provided at Open House.

If you'd like to bring a birthday treat for your child, please coordinate with your child's teacher in advance. All treats must be store-bought and mindful of classroom allergies.

11. Closings

KDO follows the Fayetteville Public Schools calendar for holidays, inclement weather, and other district closings. If weather causes a closure, we'll notify families through our communication app, email, text message, and Instagram.

If Fayetteville Public Schools dismiss early for weather, KDO will close one hour before the district's dismissal time.

Scheduled closings are included on the school calendar distributed at Open House. Tuition is not refunded for weather-related closures.