

## Instant Church Directory App Instructions

We have been creating an on-line directory for Sunset Church of Christ. This is an app that you can download to any mobile device. Once downloaded, you can access Sunset Church of Christ members, Staff, Elders or Deacons directory information. This is a free app and can be downloaded from the App Store or any app provider.

The name of the app is "Instant Church Directory". We encourage you to go ahead and install this app and start using it.

If you want to use Instant Church Directory on your pc/laptop, go to [www.instantchurchdirectory.com](http://www.instantchurchdirectory.com) and log in as a member.

The procedures below explain how to install the app for iPhone, iPad and any iOS Device or any Android & Kindle Devices:

If you have any questions, please call the church office.

The instructions below are for members who want to download the App and create a login for the very first time. If you have previously logged into the church's directory and used the app, please follow the ALREADY HAVE A PASSWORD instructions on the back.

1. Go to the App Store or your app provider such as Apple App Store or Google Play Store. Search for "Instant Church Directory".



Apple App Store for iPhone. Google Play Store for Android Phones. Instant Church Directory

2. Open the app and Click on "Create Login".
3. Enter the email address you gave us to set up your account.  
(over)
4. Create a secure password. The password must be 8 characters long and contain at least two of the following: Special characters: capital letters, numbers or symbols. Retype your password to confirm.
5. Check your inbox for an email from [service@instantchurchdirectory.com](mailto:service@instantchurchdirectory.com).
6. To complete the login process, you will need to verify your email address by clicking on the link sent to you in that email.
7. Once you confirm your email, close the browser window and go back to the App.  
Click on "Sign In" to sign into your church's directory using your email and password.

## ALREADY HAVE A PASSWORD

1. Open the app and click on "Sign In".
2. Enter your email address.
3. Enter your password and click the sign in button.

If you do not remember your password, select "Forgot Password?" and follow the instructions to reset your password.

Once downloaded you can swipe right on the app and access your personal information and update and add or change a photo or other information.