

## **SHEFFEY BIBLE COLLEGE**

**Course: Church Administration**

**Instructor: Dr. Mike Sage**

**Student Handout — Chapter 12**

## **ADMINISTERING SUPPORT ACTIVITIES**

### **WHAT YOU SHOULD LEARN**

- The role of support ministries in the church
- Administrative structure of pastoral activities
- Importance of educational and training ministries
- Responsibilities in child care and facility management

### **I. SUPPORT MINISTRIES**

1 Corinthians 12:4–7 (KJV)

“Now there are diversities of gifts, but the same Spirit... But the manifestation of the Spirit is given to every man to profit withal.”

Support ministries are essential to the function and success of the church’s mission.

### **II. PASTORAL SUPPORT**

- Ordination establishes ministry authority

- Weddings and funerals require clear policies and structure
- Counseling must be handled with care, confidentiality, and legal awareness

### **III. FAMILY LIFE AND RECREATION**

Ephesians 4:12 (KJV)

“For the perfecting of the saints, for the work of the ministry, for the edifying of the body of Christ:”

- Activities should strengthen the body of Christ
- Must be planned and led intentionally

### **IV. EDUCATIONAL MINISTRIES**

Matthew 28:20 (KJV)

“Teaching them to observe all things whatsoever I have commanded you...”

- Teaching is central to church ministry
- Curriculum must be Bible-based and mission-driven
- Training should be ongoing and structured

### **V. CHILD CARE**

- Must ensure safety and accountability

- Requires background checks and supervision policies
- Must follow proper procedures and legal guidelines

## **VI. FACILITY USE**

- Facilities must support ministry needs
- Proper planning ensures effective use of space

## **KEY PRINCIPLES**

- Support ministries enable all church operations
- Policies protect both people and the church
- Education and training strengthen ministry
- Child safety is a critical responsibility

## **EXAM ANCHORS**

- Support ministries are essential
- Pastoral activities require structure
- Education must be Bible-centered
- Training must be ongoing
- Child care requires strict accountability

## **ASSIGNMENT**

Read Chapter 12 and review support ministry structures.