

Prep Team

The Win

Create a comfortable environment for our guests by preparing each seat in a way that eliminates distractions and indicates we were expecting them.

Guidelines

Arrive on time and attend the Host Team **huddle**.

Future Goal: Prep Team members should wear the **provided ministry t-shirt** at all times. Part of creating a comfortable environment is being easily recognizable to our guests.

Connect with your **Prep Team Leader**. They will assign you to a particular area and communicate any details specific to the service.

Prepare each seat in the auditorium for our guests making sure all **supplies are in place** and the area is **free of debris**.

Create an **excellent environment** by cleaning up any spills you find.

Take any **lost or left behind items**, including keys, cell phones, jackets, and completed offering envelopes, to your Host Team Leader.

Pray over the seats in the sanctuary. You've set the stage for God to do what only He can do.

Refrain from **eating, drinking, or using your phone** while serving.

If you will **miss** your opportunity to serve, please **inform your team leader**.

Host Team