

Active Listening

*How to help **Long-Winded** People*

Get to the Point

&

***Closed** People to **Open** Up*



Purpose of Booklets

These are **short starter** Studies on **sensitive** subjects that **stir & stimulate** you toward **biblical, practical** information that show that **Jesus** has **great answers** to some of life's **hardest questions**.

At www.FamilyBibleStudies.TIPS & the Family Bible Study App each booklet is a free download along with a short podcast explaining each booklet.

The website and App also has:

*“ONE Terrific Tip to make
Family Bible Studies
Everyone’s FAVORITE time of the week!”*

The website and app also give lists of different **categories** for the booklets as well as ways to use the booklets in:

1. Bringing **friends** to **Christ**
2. As a resource for **Pastor’s sermons**
3. **Small group** bible studies in a **church**
4. As a **resource** for Christian **counselors**
5. Bible studies with **friends** or **co-workers**
6. For your own **Personal Growth & Bible Study**
7. Christian **business owners** to serve their **customers** or **employees**

What if I don’t agree with what I read?

There is always a good chance that I am wrong or that I have poorly communicated. I always encourage each person to research on your own. It may be that your research helps me and others to find God’s heart more clearly.

We all seek His truth by the two Bible measures of:

1. What is **clear** and **consistent** in **God’s Word** and
2. What bears the **fruit** of **Jesus** in the lives of those who follow that application?

In heaven, all of God’s purposes in God’s Word will be clear and our actions will be aligned with God’s Word. I constantly ask myself, what will we **act** like and **believe** when we are in **heaven**. This is my goal in these booklets.

*“Thy kingdom come; thy **will** be **done** on **earth** as it is in **heaven**”*

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Chap. 1

The **Two Best Ways** to **Lead a Conversation** **Questions** and **Compliments**

Asking questions is the method that Jesus used when he was only 12 years old to bust through cultural barriers and cause those talking to want to listen to HIM!

*Luke 2:46-47 After three days they found him in the temple courts, sitting among the teachers, **listening** to them and **asking** them **questions**.⁴⁷ Everyone who heard him was **amazed at his understanding** and **His ANSWERS**.*

What a FASCINATING passage. Jesus asked such INTERESTING Questions that the TEACHERS turned around and **ASKED Jesus questions**.

In the gospels, Jesus asked others over **300** questions. It was Jesus' primary way of **DIRECTING a conversation**.

When you ask someone a question, you are **DIRECTING** the **Conversation** in a specific direction **YET** still giving the other person **CONTROL** over **who talks**.

Why are they **Long-Winded** – **Assume the Best**

It is true that some people are simply so self-focused that they love to dominate conversations. However, my experience is that those selfish people are the **minority** of long-winded people.

I have seen that many people just:

1. Enjoy social interaction
2. Don't know HOW to bullet point a story
3. Get stuck talking and don't know how to quit.

Whatever the reason, almost everyone is eager to have their monologue interrupted with a question.

Questions for the Quiet – Always give Two Options

Quiet people often feel paralyzed or terrified in a dialogue.

Perceptive questions only work when you give them **TWO options**.

These two options allow them an easy route to process and share their thoughts.

Prov. 20:5 The **Purposes** of a man's heart are **Deep Waters**
but a man of understanding **Draws** them **Out**.

It is important to note that asking perceptive questions takes much focused listening and lots of prayer.

When I am talking with a closed person, I am constantly praying, asking Jesus to show me their heart and how I can help them.

Compliments – Always Direct the Conversation

*“**May** I tell you something you **shared**
that I really **ADMIRE & APPRECIATE?**”*

Everyone loves to be interrupted with this question.

This allows you to pick one aspect of the 20+ different aspects of their sharing and to emphasize that point.

- With long-winded people this aims them in this direction.
- With quiet people this gives them courage to continue to share.

Prov. 16:24 **Kind** words are like **honey**
sweet to the **soul** and healthy for the body

Chap. 2

Two Other Tips**When Leading a Group Discussion!**

Many Christians have a legitimate fear of Small Groups. Millions and billions of small group meetings have been completely **RUINED** by one long-winded person. Every other person wishes they had stayed home.

When someone has no sense of time and they talk too long, there is a method that always works.

- You interrupt them with a sincere compliment.
- You immediately ask the next person in the group a question.

Most of the time, they catch the hint. However, some people are offended and share that they were NOT DONE talking. In that case, you simply say:

*“I **Appreciate** that
and **maybe** we can **talk after the group**
But we **need** to make **sure** that **everyone** has **time** to **share**.”*

The rest of the group will be very thankful for your gracious leadership.

In Social Situations - Keep Moving

Have you ever felt **TRAPPED** in a social situation? Your mistake was **STANDING STILL**. You cannot trap a moving target.

There is **ALWAYS** something you need to do; even if you just need to go to the bathroom or tackle an errand. It is so gracious to say:

*“I **need** to **go**...
Can you please **walk** with me as we **head** that direction?
I would **love** to hear the **rest** of what you wanted to share!”*

In the gospels, you will notice that Jesus was almost always **MOVING**.

Conclusion

Let's be like Jesus and help the long-winded get to the point while helping closed people to open up.

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that are currently or soon available.

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