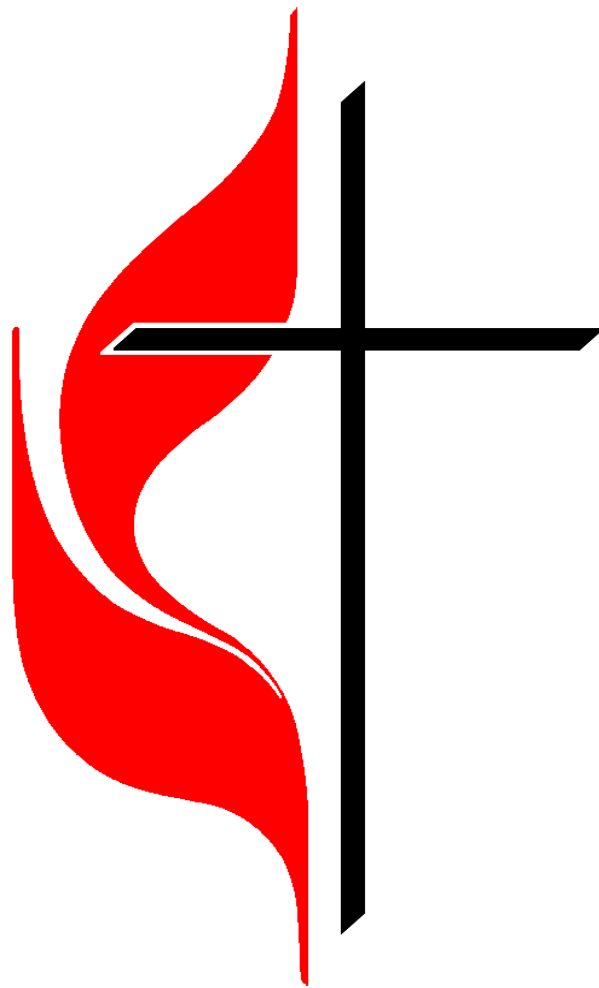


Vincent United Methodist Church

2021 Annual Report

November 14, 2021



## VINCENT UNITED METHODIST CHURCH STAFF 2021

1024 2<sup>nd</sup> Street Southeast, Minot, ND 58701 ~ 838-4425

Pastor	Matt Scherbenske (Jan.-Oct.)	830-0417
	Mark Ehrmantraut (Nov.-Dec.)	500-6773
Youth Coordinator	Katlyn Ramsdell (Jan.-Sept)	260-3846
	Jesse Ward (Oct.-Nov.)	720-3168
Office Manager/Secretary	Keri Hoover	240-5272
Finance Manager/Treasurer	Keri Hoover	240-5272
Chancel Choir Director	Beth Rasch (Jan.-May)	240-5588
	Michelle Gingrich (June-Dec.)	570-765-1890
Pianist	Beth Rasch	240-5588
	Michelle Gingrich	570-765-1890
Custodian	Jenny Smith	340-3114

### Conference Contacts

NW District Superintendent	Rev. Joel Winckler	1-701-269-9960
Bishop	Bishop Laurie Haller	1-612-230-3334

## 2022 Recommended Budget

<u>CATEGORY</u>	<u>2021 Budget</u>	<u>2022 COF Recommend</u>	<u>Change from 2021</u>	<u>% Change</u>
<b><u>CHRISTIAN EDUCATION</u></b>				
Confirmation	\$ -	\$ 350.00	\$ 350.00	#DIV/0!
Bible Study Materials	\$ 1,200.00	\$ 500.00	\$ (700.00)	-58.33%
Materials & Supplies	\$ 500.00	\$ 500.00	\$ -	0.00%
Cirriculum	\$ 1,500.00	\$ 500.00	\$ (1,000.00)	-66.67%
Vacation Bible School	\$ 500.00	\$ 500.00	\$ -	0.00%
<i>Subtotal Christian Education</i>	\$ 3,700.00	\$ <b>2,350.00</b>	\$ (1,350.00)	-36.49%
<b><u>CONFERENCE</u></b>				
Apportionments	\$ 50,000.00	\$ 50,000.00	\$ -	0.00%
Pensions & Insurance	\$ 12,008.00	\$ 16,547.00	\$ 4,539.00	37.80%
HealthFlex Direct Bill	\$ 14,254.00	\$ 2,354.00	\$ (11,900.00)	-83.49%
MRA	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
<i>Subtotal Conference</i>	\$ 77,762.00	\$ <b>70,401.00</b>	\$ (7,361.00)	-9.47%
<b><u>FINANCE &amp; STEWARDSHIP</u></b>				
Finance supplies	\$ 500.00	\$ 500.00	\$ -	0.00%
Annual Conference expenses	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%
<i>Subtotal Finance &amp; Stewardship</i>	\$ 2,500.00	\$ <b>2,500.00</b>	\$ -	0.00%
<b><u>INVITING &amp; WELCOMING</u></b>				
Advertising	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
<i>Subtotal Inviting &amp; Welcoming</i>	\$ 1,500.00	\$ <b>1,500.00</b>	\$ -	0.00%
<b><u>LIBRARY &amp; HISTORY</u></b>				
Miscellaneous	\$ 150.00	\$ 100.00	\$ (50.00)	-33.33%
<i>Subtotal Library/History</i>	\$ 150.00	\$ <b>100.00</b>	\$ (50.00)	-33.33%

	<u>2021 Budget</u>	<u>2022 COF</u> <u>Recommend</u>	<u>Change from</u> <u>2021</u>	<u>% Change</u>
License Fees	\$ 3,000.00	\$ 4,800.00	\$ 1,800.00	60.00%
Miscellaneous Supplies	\$ 750.00	\$ 500.00	\$ (250.00)	-33.33%
Organ/Piano Repair	\$ 900.00	\$ -	\$ (900.00)	-100.00%
Bell Music/Supplies	\$ 100.00	\$ 100.00	\$ -	0.00%
Choral Music/Supplies	\$ 250.00	\$ 100.00	\$ (150.00)	-60.00%
Organ Music	\$ -	\$ -	\$ -	#DIV/0!
Banners/Candles/Supplies	\$ 100.00	\$ 100.00	\$ -	0.00%
Communion Supplies	\$ 300.00	\$ 300.00	\$ -	0.00%
Media fees	\$ 750.00	\$ -	\$ (750.00)	-100.00%
Subsplash (Web and App)	\$ 1,800.00		\$ (1,800.00)	-100.00%
Worship Music	\$ 750.00	\$ 1,000.00	\$ 250.00	33.33%
<i>Subtotal Worship</i>	\$ 8,700.00	\$ 6,900.00	\$ (1,800.00)	-20.69%

#### **OFFICE & ADMINISTRATION**

Bank/Legal Fees	\$ 100.00	\$ 50.00	\$ (50.00)	-50.00%
EFT Fees (New 2020)	\$ 300.00	\$ 300.00		0.00%
Equipment	\$ 150.00	\$ 150.00	\$ -	0.00%
Miscellaneous	\$ 500.00	\$ 750.00	\$ 250.00	50.00%
Office Machine Maintenance	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%
Postage	\$ 1,500.00	\$ 1,750.00	\$ 250.00	16.67%
Computer Repair	\$ 250.00	\$ 250.00	\$ -	0.00%
Software	\$ 250.00	\$ 250.00	\$ -	0.00%
Supplies	\$ 750.00	\$ 750.00	\$ -	0.00%
<i>Subtotal Office</i>	\$ 6,300.00	\$ 6,750.00	\$ 450.00	7.14%

#### **MISSIONS**

General	\$ 500.00	\$ 500.00		0.00%
<i>Subtotal Missions</i>	\$ 500.00	\$ 500.00	\$ -	0.00%

	2021 Budget	<u>2022 COF</u> <u>Recommend</u>	<u>Change from</u> <u>2021</u>	<u>% Change</u>
<b><u>STAFF</u></b>				
Lead Pastor: Salary	\$ 60,000.00	\$ 60,000.00	\$ -	0.00%
Lead Pastor : Accountable Reimbursement Plan	\$ -	\$ 3,000.00	\$ 3,000.00	#DIV/0!
Lead Pastor: Continuing Education	\$ -	\$ 1,000.00	\$ 1,000.00	#DIV/0!
Youth Ministry Director	\$ 6,000.00	\$ 6,000.00	\$ -	0.00%
Chancel Choir Director Salary	\$ 4,414.50	\$ 4,500.00	\$ 85.50	1.94%
Bell Choir Director Salary	\$ 3,275.25	\$ 3,000.00	\$ (275.25)	-8.40%
Organist	\$ 6,786.57	\$ 6,000.00	\$ (786.57)	-11.59%
Choir Rehearsal Accompanist	\$ 1,608.65	\$ 1,500.00	\$ (108.65)	-6.75%
Sunday School Superintendent	\$ 1,103.10	\$ 1,103.10	\$ -	0.00%
Office/Finance Manager Salary	\$ 31,546.56	\$ 32,871.56	\$ 1,325.00	4.20%
Office Manager vacation cover	\$ 600.00	\$ 600.00	\$ -	0.00%
Custodial vacation coverage	\$ 300.00	\$ 300.00	\$ -	0.00%
Celebration Account	\$ 500.00	\$ 500.00	\$ -	0.00%
Pulpit Supply	\$ 500.00	\$ 600.00	\$ 100.00	20.00%
FICA	\$ 10,000.00	\$ 9,000.00	\$ (1,000.00)	-10.00%
<i>Subtotal Staff</i>	\$ 154,677.25	<b>\$ 159,194.28</b>	\$ 4,517.03	2.92%
<b><u>TRUSTEES</u></b>				
Church Maintenance	\$ 10,000.00	\$ 5,000.00	\$ (5,000.00)	-50.00%
Equipment Fund	\$ 500.00	\$ 500.00	\$ -	0.00%
Yard & Snow	\$ 9,000.00	\$ 8,000.00	\$ (1,000.00)	-11.11%
Insurance	\$ 12,000.00	\$ 12,000.00	\$ -	0.00%
Custodial Supplies	\$ 3,750.00	\$ 3,750.00	\$ -	0.00%
Security System	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%
Miscellaneous Expenses	\$ 250.00	\$ 250.00	\$ -	0.00%
Church Utilities: Electric	\$ 13,000.00	\$ 17,000.00	\$ 4,000.00	30.77%
Church Utilities: Gas	\$ 8,800.00	\$ 8,800.00	\$ -	0.00%
Church Utilities: Internet	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%
Church Utilities: Telephone	\$ 2,400.00	\$ 2,400.00	\$ -	0.00%
Church Utilities: Water	\$ 2,500.00	\$ 3,000.00	\$ 500.00	20.00%
Church Utilities: Garbage	\$ 1,600.00	\$ 1,700.00	\$ 100.00	6.25%
Parsonage Utilities	\$ 4,000.00	\$ -	\$ (4,000.00)	-100.00%
Parsonage Repair Fund	\$ 3,000.00	\$ -	\$ (3,000.00)	-100.00%
<i>Subtotal Trustees</i>	\$ 72,800.00	<b>\$ 64,400.00</b>	\$ (8,400.00)	-11.54%
<b><u>GRAND TOTAL</u></b>	<b>\$ 328,089.25</b>	<b>\$ 314,095.28</b>	<b>\$ (13,993.97)</b>	<b>-4.27%</b>

2022 Clergy Compensation Form

Pastor Name <b>Mark Ehrmantraut</b>	Status <b>FE</b>	Check One <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> ¾-Time <input type="checkbox"/> ½-Time <input type="checkbox"/> ¼-Time
Church/Parish <b>Minot Vincent</b>	Effective Date January 1, 2022	

Breakdown of how Parish Expenses are shared among Churches				
Percent:	100%	%	%	%
Church Name:	Minot Vincent			

**SECTION I: INCOME**

*Instructions: The Minimum Base Salary for a full-time clergy is: Full Connection - \$44,476; Less than Full Connection - \$42,423. Designated Housing Exclusion does not affect church financially but can reduce pastor's taxable income.*

	2021	2022
A. Base Salary	60,000	60,000
B. Other (e.g. social security or health ins. allowance)		±
Describe:		+ _____
C. Total Compensation (Add lines A and B)	60,000	= _____
D. Designated Housing Exclusion		15,000
	= _____	

**SECTION II: SALARY REDUCTIONS**

*Instructions: The pastor determines the amounts to be withheld from their salary for pension and/or health insurance during Open Enrollment (Oct 28 – Nov 12). In December, a finalized Clergy Compensation Form will be sent to the pastor and church/parish showing these amounts.*

### SECTION III: HOUSING

*Instructions: Cash Housing Allowance is determined by the church, usually in consultation with pastor and/or district superintendent. It can be paid out either with the pay check or in a separate check.*

**A. Is a Parsonage provided?** (yes or no) ..... **No**

	2021	2022
<b>B. Cash Housing Allowance</b> (when no parsonage is provided) ...	24,000	24,000

### SECTION IV: BENEFITS & REIMBURSEMENTS

*Instructions: Lines A & B are billed by the Dakotas Conference. For full-time clergy couples, the HealthFlex Direct Bill is split evenly between them. Mileage is reimbursable at the IRS rate. Commuting is not reimbursable.*

	2021	2022
<b>A. Pension Direct Bill (Fund 3)</b>	13,187	16,547
<b>B. HealthFlex Direct Bill (Fund 4)</b>	14,254	2,354
<b>C. Accountable Reimbursement Plan:</b>		
<b>1. Travel</b>	_____	_____
<b>2. Continuing Education</b>	_____	1000
<b>3. Other Reimbursed Expenses</b>	_____	3000
<b>D. Other Expenses Paid by Parish</b>	_____	_____
<b>E. Total Benefits &amp; Reimbursements:</b>	27,441	22,901

**HealthFlex Note:** Beginning in 2022, ¾-Time pastors may also enroll in HealthFlex, and Full-Time pastors may opt out. To ease the transitions, affected churches will automatically receive a grant. Amounts are in the instructions.

**2021 VINCENT UMC LEADERSHIP TEAM**

Chairperson..... Lance Van Berkom

Finance..... Irene Ost (Chair)  
Rich Campbell  
Seth Faaiuso  
Judy Roed

Staff Parish Relations..... Lance Werchau (Chair)  
Michele Ruden  
Lisa Luft  
Jesse Ward

Trustees..... Peter Hugret (Chair)  
Bruce Rostad  
Lance Van Berkom  
Scott Evanoff

Pastor (Voice no vote)..... Matt Scherbenske (Jan-  
Oct)  
Mark Ehrmantraut (Nov-  
Dec)

Finance Manager (no vote)..... Keri Hoover



## 2022 Team Members Nominations Report

### Leadership Team

Chairperson-----To be determined by the Leadership Team

#### Class of 2022

Trustee-----Bruce Rostad

Trustee-----Lance VanBerkom

Finance-----Judy Roed

SPRC-----Michele Ruden

#### Class of 2023

Trustee-----Scott Evanoff

Finance -----Rich Campbell

Finance-----Seth Faaiuso

SPRC-----

#### Class of 2024

Trustee----- Jenny Smith

Finance----- Irene Ost

SPRC-----Lisa Luft

SPRC ----- Jim Blomberg

Pastor (Voice no vote) -----Mark Ehrmantraut

Finance Manager (no vote)---Keri Hoover

### Foundation Board Team

Class of 2022----- Ken Gillespie (Chair)

Connie Blomberg

Erin Evanoff

Class of 2023----- Angela Faaiuso

Jadin Long

Jackie Slagle

Class of 2024----- Rudy Faaiuso

Johnnie Gorthy

Jim Johnson

## **Minot Vincent United Methodist Church -- Membership Report**

### **Baptisms**

Oliver Rey Obert

### **Received into Professing Membership**

Joined by Profession of Faith

None

### **Those removed from professing membership**

Withdrew:

Stephen Jacobson

Jim and Lana Simons

By Death:

Oct 17-Dec 31, 2020

Betty Aga

Eldred Ames

Joan Jensen

Delores Johnson

Esther Kling

Don Walters

Jack Watts, Sr

Lillian Wilson

January-October 2020

Jim Harris

Rick Held

Pat Hendershot

Dale Humphreys

Weyburn Johnson

Rocky McCain

Scott Moses

Don Parrow

Don Richardson

Mildred Roberts

Phyllis Sortland

Oscar Stehr

### **Names to be read for the first time:**

Kristen & Tracey Anderson

Lacey Anderson

Randy Anderson

James & Jessica Baker

Crystal Bechtold

Scott & Sharon Benjamin

Steven and Shannon Berens

Bryan & Brenda Beyer

Kelly & Gail Bickler

Emily Biggane

Ken & DeVera Bowles

Kevin & Dayne Braaten

Christopher & Sidney Compton

Priscilla DeSpiegelaere III

Kyle DuPuis

Betty Flemming

Barbara Fraley

Elve Fuchs

Ron Gebur

Tara Gebur

Kevin George

Amanda Geyer

Clayton & Marilyn Gillmore

Willie & Jolene Graham

Lynn & Marilyn Gravos

James & Mary Ellen Haskins

Brooke Hermanson  
Ashley Huber  
Linda Hyatt  
Lucas Johnson  
Savannah Jordan  
Lee Keller  
Ken & Shannon Larson  
    Macey, McKenzie, Matty  
April Lowther  
Robert Marquardt  
Larry & Sally Miller  
Linda Mull  
Rachael Olson  
Brenda Peterson  
Louis & Ruth Pinkerton  
Anthony Roth  
Faye Schaefer  
Becky Schweitzer  
Rick & Donna Selk  
Barb Stredwick  
Alison Sys  
Hannah Tyson  
Stacy Walker  
Max & Shelly Wepler  
Darrell & Barbara Williams  
    Peter, Annie  
Marjorie Youpee

Clinton & Renee Hermanson  
Jennifer Hunter  
Shane & Tiffany Jensen  
SueEllen Johnson  
Scott Jordan  
Ian Korgel  
Travis & Amanda Lee  
Jeff & Sara Luedke  
    Jenna, Jeff, Sara, Carter  
Nathan Medler  
Katie Mitchell  
Tim & Melissa Newman  
Larry Okeson  
Libby Parks  
Andria Pinkerton  
Richard Rostad  
Jackie Sands  
Janet Schelling  
Tim & Carrie Schweitzer  
Emily Stredwick  
Jan Tucker  
Amanda Wald  
Tom Wentz Jr  
Elaina Wickman  
Bruce Wolf  
Lucas & Belinda Zabka  
Barb and Melissa Zodrow

## **Names to be read for the second time:**

None, no 1<sup>st</sup> letters were sent in 2020 due to COVID-19

## **SPRC Report**

Vincent said goodbye to Pastor Matt Scherbenske and family. We thank Pastor Matt for all of his work at Vincent leading us to be better Christians. Katie Ramsdell worked with the Youth of Vincent, and Cindy Zumbaum organized Children's Church. Rhonda Evanoff and Mindy Faaiuasoo have been planning events for the children and youth. Jesse Ward leads Chosen Generation, a small group for people 18-28 years old, the 2<sup>nd</sup> and 4<sup>th</sup> Friday of the month and has filled in giving sermons. Beth Rasch is no longer the choir director because she and her husband moved out of Minot. Michelle Gingrich is now our choir director and pianist.

On November 1, we welcomed Pastor Mark Ehrmantraut and his wife Brenda. We look forward to getting to know them and continuing our growth in faith.

## **Finance Committee Report November , 2021**

The 2021 finance committee consisted of Rich Campbell, Seth Faaiuasoo, Judy Roed and Irene Ost. The finance committee has actively been monitoring income and expenses throughout the year.

The sale of the parsonage was made in December, 2020 with the stipulation from the conference that \$75,000 was to be invested for the purchase of a parsonage if/when the need arises.

The finance committee has adopted a finance investment policy. We will be investing \$20,000 from the general fund, \$55,000 from the building fund, and \$85,000 from the special activities fund (which includes money from the sale of the parsonage, the bell fund and the organ fund) for a total of \$160,000. The money will be invested in Ameriprise Financial Managed Risk Series. Jody Olney from Bismarck is our financial advisor. A special thank you to Alan VanDelinder for speaking to us about investing and answering our questions.

VUMC received a "pension rebate" in the amount of \$35,436.74 from the Dakotas Conference that was refunded to investing churches.

The finance committee, along with Keri Hoover, our church finance director, developed the 2022 budget. Staff raises were recommended by SPRC to be the cost-of-living increase which is 4.2%

Respectfully submitted

Irene Ost

## **2021 Trustee's Report:**

Wyatt Goodman's company was hired again this year for snow removal. Goodman's company also applied fertilizer and weed control to the church lawn and did spring maintenance on the sprinkler system. Six damaged sprinkler heads were replaced. Church members took care of mowing and edging the lawn for the season.

Two water-damaged outside east wall panels were scraped, re-stuccoed, and repainted. Gravel was removed from the roof above the repaired panels, resealed and re-graveled.

The leak above the pastor's office was repaired and will be monitored for any future possible leaks.

Eight water damaged areas in the ceiling of the main sanctuary were repaired. New plaster was applied and painted to match the rest of the ceiling.

The outside marquee sign was totally taken apart, sanded and repainted with flat black rust-oleum. The acrylic protector sheet was replaced with a new acrylic protector sheet that will not get cloudy over time.

Outside flowers were ordered in February. A very hard-working crew planted, weeded and watered in what was a very challenging growing year. Everything turned out well.

Missing shingles on the roof were replaced.

Locks were installed downstairs to prevent unauthorized entry into the day care area.

The cement on the south entrance to the church had raised due to frost/freeze/thaw. To prevent accidents a contractor was hired and the edges of the area that had raised were ground down.

Trustees: Peter Hugret, Scott Evanoff, Lance Van Berkom, Bruce Rostad.

## **Foundation**

The Vincent United Methodist Fund assets are around \$500,000.00. The Foundation Board has met several times to update the board's bylaws, which is a time-consuming administrative process, we should complete this work in December. We are also working to develop a board vision where we can utilize the fund to serve our church's vision and mission statements financially, a work in progress. As the Chair for the Foundation Board, I look forward to the board's work and dedicated members to search for new ideas to grow the fund financially, use the fund's assets responsibly, and to support and give monetary aid to grow our God's Kingdom here on Earth as it is in Heaven.

Submitted by Rudy Faaiuasoo, Chair

## **Sowers of Love Report 2021**

Sowers of Love meet every Tuesday and Friday from 9:00 a.m. until 3:00 p.m. in the Fellowship Hall. We take a coffee break at 10:30 then have dinner at 12:30.

St. Joseph's Community Health Foundation awarded a \$1,500.00 grant to our organization. These funds are used to purchase fabric, batting and sewing supplies. We were so appreciative. This is the fourth year we've received this grant.

This year groups that have received our items include: 2 quilts for Community Service, 21 quilts to YWCA, 13 quilts to Trinity Cancer Care Center along with 13 prayer pockets pinned to the quilts, 6 graduation quilts, 1 baptism quilt, 1 cancer quilt, quilt to Metigoshe Ministries to their quilt auction, 5 quilts to Minot Veterans Center, 14 quilts to Dakota Boys and Girls Ranch, 8 quilts to Fargo VA Hospital, a farewell wall hanging to Pastor Matt Scherbenske, and a welcome quilted table runner to Pastor Mark and Brenda Ehrmantraut. Also a fond farewell to Amanda Bahrij as she and her family moved to the Netherlands.

Sowers of Love had a very successful Big Yard Outdoor Bazaar. We set up on the east and south lawns. The weather was beautiful and we plan to hold this type of bazaar next year. From the proceeds of the bazaar, \$5,500.00 will go toward repairs for the church. We will also have a Holiday Bazaar on December 4<sup>th</sup> serving hot caramel rolls, soup and sandwiches. We sew many items to be sold at the bazaar, and also have a beautiful cabinet in the Narthex where items can be purchased throughout the year. Our funding comes from memorial gifts, items we sell and grants.

Sowers of Love Quilting group exists to provide comfort and support to individuals in our church, community and to worldwide mission projects.

Respectfully submitted

Sally Verstraete

Vincent United Methodist Women  
January 1, 2021-Nov 11, 2021

Balance as Of January 31, 2021 4,671.86

INCOME

Funerals 3,025.00

Interest .46

Rummage Sale 4,982.05

Total Income through November 11, 2021 8,007.51

DISBURSMENTS:

Upper Room 436.50

Supplies (Kitchen) 320.37

Rummage Sale 503.99

Funerals 1,081.84

Carpet Patrol 1,742.40

Missions 4000.00

Total Disbursements through November 11, 2021 8085.10

BALANCE ON HAND AS OF NOVEMBER 11, 2021 4,594.27