

## Single Board Agenda - April 27, 2026

**Opening Prayer**

**Approval of minutes**

**Reports:**

- Finance
- Trustees
- SPRC
- COM
- Pastor

New Business

Closing Prayer

St. John's Methodist Church  
Single Board Minutes  
February 23, 2026

St. John's Single Board Meeting was held in the church sanctuary on February 23, 2026. The meeting was called to order by Single Board Chair Shirley Davenport at 6:00 pm, who opened the meeting with prayer.

**Voting Members in Attendance:**

Roger Clayton Jr, Pastor  
Shirley Davenport, Single Board Chair  
Johnny Fraser, Youth Representative  
Bob Elder, Lay Member to Annual Conference  
Diana McNabb, Staff Parish Relations Committee Co-Chair  
Elizabeth Flores, Staff Parish Relations Committee Co-Chair  
Martha Arizpe, Council of Ministries Chair  
Sally McKee, Recording Secretary

**At-Large Attendees:**

Skip Davenport  
David Box  
Charley Cherry  
Rita Cherry  
Beverly Thompson  
Woody Thompson  
Jo Morrison  
Travis Fraser  
Briana Lindell  
Randy Carroll  
Alicia Clair

The minutes of the January 17, 2026 Single Board meeting were verbally approved with one correction: Steve Scott was recorded as present in error.

**SINGLE BOARD REPORTS**

Complete Committees and Board of Trustees reports were distributed electronically to participants prior to the February meeting, with hard copies available at the February 23, 2026 meeting.

**Finance Committee (LouAnne Case, Chair)**

Summary of Budget vs. Actuals (January – December 2025)

	Actual	Budget	Remaining 2025 Budget	Remaining % of Budget
Total Revenue/Gross Profit:	\$643,174.79	\$541,848.00	\$101,326.79	118.70%
Total Expenditures	575,100.28	610,183.00	35,082.72	94.25%
Total Other Revenue	8,341.31	0.00	8,341.31	
Net Revenue	\$ 79,020.39	\$ 68,335.00	\$147,355.39	-115.64%

Chair LouAnn Case stated that the January and February, 2026 Finance report will be presented at our March 2026 meeting.

Responses to participants' questions:

1. Matching Grants information are included in the Designated Funds column.
2. Responding to a question about the status of delayed receipt of credit card funds, LouAnn explained there are delay issues with funds going to churches. Jo, our accountant, and Michelle are working on the issue, and are considering changing vendors like *SubSplash*.

The Finance Committee report was approved by a show of hands.

### **Board of Trustees (Steve Scott. Chair)**

Chair Steve Scott highlighted the following report items:

1. Darren May was appointed as the Board of Trustees recording secretary.
2. A generous donation of \$35,000 was given for the cleaning and repair of our stained-glass windows. The Global Methodist Women have scheduled a fund-raising event "Spring Fling" on March 28, 2026 benefiting the project.
3. The Board is in the process of securing additional matching funds grants for church maintenance projects.
4. Campus security issues involving buildings are in the process of being resolved.
5. Tree trimming for the parsonage has been completed, with a neighbor donating \$200 toward the project.
6. Several AC units throughout the campus are in various states of needed repairs, and the projected expense exceeds our available funds. Steve has recommended keeping track of expenditures per individual AC and heating units.
7. Jake, our custodian will be power washing the sanctuary limestone exterior.
8. Thorough cleaning and waxing are scheduled for the Family Life Center and kitchen areas.
9. The Board will be merging multiple insurance policies to reduce costs.
10. In response to a the acknowledgement of difficulty visitors' experience in finding restrooms in our buildings, Steve acknowledged our general lack of signage and will bring the issue before the Board.
11. In response to an informational question about Matching Grants, Steve explained that our current matching grant is specifically for Maintenance in repairing our facilities.

The Board of Trustees report was approved by a show of hands.

### **Staff-Parish Relations Committee (SPRC)- (Diane McNabb and Elizbeth Flores, Co-Chairs)**

Co-chair Diane McNabb reminded us of our need to fill two director positions: Children's Ministry and Music. In their search process for qualified directors for both positions, the SPRC is requesting maximum additional funds of \$35,400. The new Music director's position will be a full-time position, and will encompass directing the choir, bells, children and youth music. If their search for to fill either or both positions leads them to candidate(s) with

experience, seminary students or deacons, the committee would like to be able to offer adequate salaries rather than losing the candidate. In response to a question of comparing this requested amount to the sum of the previous music directors' salaries, Pastor Roger responded that the requested amount slightly exceeds the sum of our previous music directors' salaries.

The SPR Committee made a motion to approve additional funds of \$35,400 to attract two qualified and experienced candidates as Director of Children's Ministry and Director of Music. The motion passed by a show of hands.

### **Council of Ministries (Martha Arizpe, Chair)**

Chair Martha Arizpe reported that Carolyn Henry had accepted the position of Recording Secretary. Ministry reports included:

- The Bereavement Committee provided luncheons for the funerals of Michelle Cousineau's father and George McDuffy.
- Brittany Neel-Hitchcock informed the Council of her resignation as Children's Ministry Director.
- The St. John's Crafters are creating items for the March 28, 2026 Spring Fling Event to benefit cleaning and repair of our sanctuary stained-glass windows.
- More Prayer Shawls have been created and given to hurting people in and outside our church membership
- Donations for 30 personal care kits were provided to members of our Missions team to take to the Sager Brown Louisiana.
- Wesley Value Meal team provided a lovely Valentine Dinner, with excellent Youth servers.
- Our Methodist Men continue to serve our church with time, labor and funds.
- Conference Lay Leader Bob Elder represented our church at the GMC conference.
- John Aleman is serving as interim music director until a full-time Music Director is employed.
- The Prayer Team sent a letter to US President Donald Trump, letting him know of the prayers lifted for the leaders of our country. A note of appreciation was received in response.
- The Heritage Committee added a new member to the team.

The Council of Ministries report was approved by a show of hands

Jonny Fraser reported on activities on the Youth Ministry. His report included the success of the Youth Mid-Winter Conference, hosting a value meal, and serving participants at the Valentine Day Banquet. Donations to sending children or youth to any camp can be made to Children and Youth Camp Fund.

Travis Fraser thanked the church family for their generous monetary support for the children and youth conferences.

### **PASTOR'S REPORT:**

Pastor Roger commented on the wonderful Christmas Advent services and events, and the Year-End financial reports. He shared positive comments from many visitors about their welcoming experiences while visiting our St. John's.

He thanked John, Sally, Tina, Nancy and Clint for their efforts in keeping the church moving forward as we are searching for full-time staff members for the music and children's ministries.

Pastor Roger expressed his appreciation as God continues to provide for our financial needs, and growth in membership with over 30 new members in 2025. As he commented, "God brings them in. The church keeps them. We look forward to an exciting new year."

**Next Single Board Meeting Announced**

Single Board Chair Shirley Davenport announced the next Single Board meeting is scheduled for March 30, 2026. Pastor Roger closed the meeting with prayer. The February 23, 2026 Single Board meeting was adjourned at 7:00 pm.

Respectfully submitted by Sally McKee, Single Board Recording Secretary

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**St. John's Methodist Church**  
**Budget vs. Actuals: 2026 Approved Budget - FY26 P&L**  
 January - March, 2026

	Jan - Mar 2026 Actuals	2026 Budget	Remaining 2026 Budget	Remaining % of 2026 Budget
<b>Revenue</b>				
40100 Current Year Pledges	119,749.87	466,536.00	-346,786.13	25.67%
40200 Plate Offerings	28,099.44	125,000.00	-96,900.56	22.48%
41100 Building Use Fees	0.00	0.00	0.00	
41360 Memorial Gifts/Undesignated	120.00	0.00	120.00	
Unapplied Cash Payment Revenue	-10.00	0.00	-10.00	
<b>Total Revenue</b>	<b>\$ 147,959.31</b>	<b>\$ 591,536.00</b>	<b>-\$ 443,576.69</b>	<b>25.01%</b>
<b>Gross Profit</b>	<b>\$ 147,959.31</b>	<b>\$ 591,536.00</b>	<b>-\$ 443,576.69</b>	<b>25.01%</b>
<b>Expenditures</b>				
<b>1 Connectional Ministry</b>				
50200 Apportioned Benevolence	6,535.71	21,168.00	-14,632.29	30.88%
50500 Annual Conference	0.00	500.00	-500.00	0.00%
<b>Total 1 Connectional Ministry</b>	<b>\$ 6,535.71</b>	<b>\$ 21,668.00</b>	<b>-\$ 15,132.29</b>	<b>30.16%</b>
<b>2 Costs of Labor</b>				
60100 Sr. Pastor's Salary	19,241.04	76,964.00	-57,722.96	25.00%
60400 Church Portion-Pastor Disability Insurance	49.81	1,632.00	-1,582.19	3.05%
60500 Sr. Pastor's Accountable Reimbursement	660.00	1,872.00	-1,212.00	35.26%
60710 Parsonage- Util /Hm phone/Internet	1,232.26	6,600.00	-5,367.74	18.67%
60750 Sr. Pastor's Pension-CRSP & CPP	99.62	4,218.00	-4,118.38	2.36%
60751 Sr. Pastor's Pension - Church Base	0.00	5,852.00	-5,852.00	0.00%
60752 Sr. Pastor's Pension - Church Match	0.00	4,218.00	-4,218.00	0.00%
60800 Ministry Staff Salaries	50,535.58	249,425.00	-198,889.42	20.26%
60801 Staff 403B General Bd Pensions	382.20	510.00	-127.80	74.94%
60802 Congregational Care Reimbursable	0.00	0.00	0.00	
60900 Child Care Wages	1,265.76	5,976.00	-4,710.24	21.18%
61000 Staff Social Security	3,211.69	18,436.00	-15,224.31	17.42%
61050 Staff Medicare	751.12	0.00	751.12	
61100 Workers Comp	384.99	3,191.00	-2,806.01	12.06%
<b>Total 2 Costs of Labor</b>	<b>\$ 77,814.07</b>	<b>\$ 378,894.00</b>	<b>-\$ 301,079.93</b>	<b>20.54%</b>
<b>3 Ministry Programs</b>				
70200 Children's - Curriculum	0.00	2,200.00	-2,200.00	0.00%
70300 Adult - Literature Resources	0.00	1,500.00	-1,500.00	0.00%
70500 Children's- General Ministry	303.75	3,900.00	-3,596.25	7.79%
70504 Children Leadership Development	0.00	230.00	-230.00	0.00%
70600 Family Ministries	0.00	750.00	-750.00	0.00%
70700 Nursery Supplies	12.59	295.00	-282.41	4.27%

	Jan - Mar 2026 Actuals	2026 Budget	Remaining 2026 Budget	Remaining % of 2026 Budget
70800 Music Program	767.00	6,657.00	-5,890.00	11.52%
71000 Hospitality Committee	0.00	1,000.00	-1,000.00	0.00%
71001 Evangelism Committee	0.00	1,000.00	-1,000.00	0.00%
71100 Worship - Supplies	141.47	3,600.00	-3,458.53	3.93%
71101 Worship - Tech Supplies	425.57	0.00	425.57	
71105 Worship - Contemporary	0.00	600.00	-600.00	0.00%
71400 Stewardship Event	0.00	250.00	-250.00	0.00%
71500 Youth Ministry	0.00	2,400.00	-2,400.00	0.00%
71600 Special Events	0.00	500.00	-500.00	0.00%
71700 Publicity & Advertising	1,628.39	10,000.00	-8,371.61	16.28%
<b>Total 3 Ministry Programs</b>	<b>\$ 3,278.77</b>	<b>\$ 34,882.00</b>	<b>-\$ 31,603.23</b>	<b>9.40%</b>
<b>4 Admin Expenses</b>				
80100 Office Supplies	923.64	6,400.00	-5,476.36	14.43%
80200 Postage	0.00	500.00	-500.00	0.00%
80300 Finance Expenses	0.00	500.00	-500.00	0.00%
80505 Rentals - Water unit & Misc	1,475.49	4,940.00	-3,464.51	29.87%
80600 Software & Licensing Fees	5,827.15	30,360.00	-24,532.85	19.19%
80755 Office Equipment - New & Replacements	3,281.96	4,000.00	-718.04	82.05%
80800 Kitchen & Janitorial Supplies	63.50	2,000.00	-1,936.50	3.18%
80900 Ministry Safe & Abuse Prevention Systems	0.00	600.00	-600.00	0.00%
81000 Misc.Admin & Bank Expenses	79.97	400.00	-320.03	19.99%
81025 Name Tags	31.02	1,100.00	-1,068.98	2.82%
81030 Staff Meeting Expenses	95.53	1,500.00	-1,404.47	6.37%
81075 Hebrew Coffee Hour Expenses	78.89	3,800.00	-3,721.11	2.08%
<b>Total 4 Admin Expenses</b>	<b>\$ 11,857.15</b>	<b>\$ 56,100.00</b>	<b>-\$ 44,242.85</b>	<b>21.14%</b>
<b>5 Property Expenses</b>				
90100 Church Utilities	11,899.42	48,300.00	-36,400.58	24.64%
90110 Communications	1,306.80	5,565.00	-4,258.20	23.48%
90300 General Property Maintenance	256.41	9,362.00	-9,105.59	2.74%
90310 Janitorial Services	6,688.88	28,417.00	-21,728.12	23.54%
90330 Grounds & Pest - All Properties	90.00	676.00	-586.00	13.31%
90430 AC Servicing	3,109.00	10,850.00	-7,741.00	28.65%
90500 Insurance / Trailer Registration	14,188.49	62,500.00	-48,311.51	22.70%
90600 Horizon House Utilities	614.88	2,730.00	-2,115.12	22.52%
90700 Trustee Maintenance Reserve	0.00	0.00	0.00	
90800 Security System Expenses	0.00	2,000.00	-2,000.00	0.00%
<b>Total 5 Property Expenses</b>	<b>\$ 38,153.88</b>	<b>\$ 170,400.00</b>	<b>-\$ 132,246.12</b>	<b>22.39%</b>
<b>Total Expenditures</b>	<b>\$ 137,639.58</b>	<b>\$ 661,944.00</b>	<b>-\$ 524,304.42</b>	<b>20.79%</b>
<b>Net Operating Revenue</b>	<b>\$ 10,319.73</b>	<b>-\$ 70,408.00</b>	<b>\$ 80,727.73</b>	<b>-14.66%</b>
<b>Net Revenue</b>	<b>\$ 10,319.73</b>	<b>-\$ 70,408.00</b>	<b>\$ 80,727.73</b>	<b>-14.66%</b>

**Cash vs Liabilities Recap**

**Reporting Period(s):**

**Jan - Mar 2026**

First Texas Bank - Primary Account	\$ 225,435.12	TMF - #2107 MLF Memorial (10500) *	\$ 113,657.12
First Texas Bank - Debit Card Account	\$ 945.54	* includes interest	
First Texas Bank - Matching Grant CD (10700) *	\$ 100,887.81		
TMF - #2594 AM Unrestricted (10600) *	\$ 116,096.76		
TMF - #2594-002 AM Unrestricted / CD (10600) *	<u>\$ 205,897.88</u>		
* includes interest			
<b>Total Cash</b>	<b>\$ 649,263.11</b>		
Designated Funds	<u>\$ (350,890.12)</u>		
<b>Total Liabilities</b>			
<b>Total Cash on Hand</b>	<u><u>\$ 298,372.99</u></u>		

**Designated Fund Summary**  
**St. John's Methodist Church (as of March 31, 2026)**

Account #	Full name	Type	Total balance
31110	Adult - Crafters	Other Current Liabilities	-1,761.03
31112	Adult - Home Builders Sunday School	Other Current Liabilities	-261.38
31113	Adult - Emmaus Support	Other Current Liabilities	-173.00
31115	Adult - ESL Ministry	Other Current Liabilities	-357.21
31117	Adult - Faithful Sisters	Other Current Liabilities	-1,268.27
31120	Adult - Harvest Fest Reserve	Other Current Liabilities	-1,440.98
31121	Adult - Old Fashioned Christmas Dinner	Other Current Liabilities	-2,037.71
31122	Adult - Seekers Sunday School	Other Current Liabilities	-3,993.31
31123	Adult - TRIPS (deleted)	Other Current Liabilities	
31124	Adult - Come Home For Christmas	Other Current Liabilities	-1,050.00
31143	Adult - Prayer Team	Other Current Liabilities	-815.80
31145	Adult - SS Literature Fund	Other Current Liabilities	-979.00
31155	Adult - Stephen Ministry	Other Current Liabilities	-458.06
31160	Adult - Wesley Value Meal Reserve	Other Current Liabilities	-12,529.65
31170	Adult - Women's Ministries	Other Current Liabilities	-222.97
31180	Adult - SS New Beginnings Class	Other Current Liabilities	-2,945.64
31190	Adult - SS Lighthouse (deleted)	Other Current Liabilities	
31192	Adult - Methodist Women	Other Current Liabilities	-9,734.70
31195	Adult - Methodist Men	Other Current Liabilities	-22,668.11
31197	Adult - Hebrews Coffee Hour	Other Current Liabilities	-694.36
31200	Children's - Confirmation Project	Other Current Liabilities	-247.45
31219	Children's - Mission Offerings	Other Current Liabilities	-232.07
31220	Children's - Nursery	Other Current Liabilities	-34.94
31224	Children's - MOPS (deleted)	Other Current Liabilities	0.00
31225	Children's - Tech & Video Upgrade (deleted)	Other Current Liabilities	
31230	Children's- Unstated Fund	Other Current Liabilities	-459.18
31236	Children's- SUMMER CAMP	Other Current Liabilities	0.00
31237	Children's- Playground Cover	Other Current Liabilities	-1,200.00
31238	Children's/Youth Camps	Other Current Liabilities	-2,621.13
31240	Family Ministry	Other Current Liabilities	-1,553.74
31245	Family - Pregnancy Help Center	Other Current Liabilities	-20.00
31251	Finance - Benevolence & Ministries	Other Current Liabilities	-4,207.58
31252	Finance - PPP Fund (deleted)	Other Current Liabilities	0.00
31255	Finance - Cemetery Holding Fund	Other Current Liabilities	-30.00
31256	Finance - Funeral Services	Other Current Liabilities	-197.27
31257	Finance - Prepaid Pledges	Other Current Liabilities	-59,633.05
31258	FINANCE - Seasonal Fundraisers	Other Current Liabilities	-83.89
31259	SPRC - Staff LOVE Offering	Other Current Liabilities	0.00
31260	SPRC - Pastor Moving Costs	Other Current Liabilities	0.00
31262	Church - Special Events	Other Current Liabilities	-588.94
31270	Gospel Guys	Other Current Liabilities	-332.00
31280	Memorials - Bereavement Fund	Other Current Liabilities	0.00
31282	Missions - Special Offerings	Other Current Liabilities	-525.76
31283	Missions - Bus/Van Fund	Other Current Liabilities	-1,000.00

Account #	Full name	Type	Total balance
31284	Missions - STJ Food Pantry/Grocery Help (deleted)	Other Current Liabilities	0.00
31285	Missions - Helping Hands-Food	Other Current Liabilities	-1,918.87
31286	Missions - Community Support	Other Current Liabilities	-1,052.41
31287	Missions - Homeless Min - CUTB (deleted)	Other Current Liabilities	
31288	Missions - Youth Agape Meal	Other Current Liabilities	0.00
31289	Missions - Kairos	Other Current Liabilities	-320.00
31290	Missions - Laundry Love	Other Current Liabilities	0.00
31291	Missions - Prayer Shawl Ministry	Other Current Liabilities	-1,333.43
31292	Missions - Prayer Team	Other Current Liabilities	-104.59
31310	Missions - Nicaragua (deleted)	Other Current Liabilities	
31315	Missions - Sager Brown (deleted)	Other Current Liabilities	
31320	Missions - Unstated	Other Current Liabilities	-2,157.07
31330	Missions - Spring Fundraiser Clearing (deleted)	Other Current Liabilities	0.00
31358	Trustees- General Fund	Other Current Liabilities	-3,676.04
31358.1	Trustees- General Fund:Trustees - Cap Imp - WVM	Other Current Liabilities	-646.80
31359	Trustees - Software Purchase (deleted)	Other Current Liabilities	
31360	Trustees - Property Purchase / Debt Svc.	Other Current Liabilities	-11,450.00
31362	Trustees-Maint Reserve-Matching Grant Fund	Other Current Liabilities	-121,950.43
31365	Trustees - Stained Glass Windows Repairs & Maint Fund	Other Current Liabilities	-37,508.46
31368	Trustees - Parking Lot Repairs	Other Current Liabilities	0.00
31371	Trustees - Parsonage Income/Expenses	Other Current Liabilities	0.00
31379	Trustees - Landscape	Other Current Liabilities	0.00
31403	Trustees - Event/Bldg Use Fees	Other Current Liabilities	-5,280.00
31405	Worship / Music - Prepaid (deleted)	Other Current Liabilities	
31410	Worship/Music - Handbell Equip / Access	Other Current Liabilities	-427.00
31420	Worship/Music - Heritage Committee	Other Current Liabilities	-1,365.94
31430	Worship/Music - Lillies /Poinsettias	Other Current Liabilities	-120.00
31435	Worship Comm - Unstated	Other Current Liabilities	-202.00
31443	Worship/Drama - Players, St. John's	Other Current Liabilities	-500.00
31444	Worship/Music - TECH upgrades	Other Current Liabilities	-557.06
31445	Worship/Music - Contemporary	Other Current Liabilities	-1,592.88
31446	Worship/Evangelism Committee	Other Current Liabilities	-1,023.00
31447	Music/Drama -SUMMER CAMP	Other Current Liabilities	-237.51
31448	Music - Unrestricted	Other Current Liabilities	-1,516.59
31460	Youth - Mission Trips- Jr & Sr	Other Current Liabilities	-177.76
31480	Youth - Unstated	Other Current Liabilities	-19,414.10
			<b>-350,890.12</b>

## Trustee Meeting Minutes

April 7, 2026, 6:00pm

**Trustee Attendees:** Steven Scott, Bri Lindell, Beverly Thompson, Darren May, Randy Carroll, Russell Stallings and Roger Clayton

**Guest Attendees:** Woody Thompson, Rod Scheer, Jim Leach and Bob Shelton

Roger opened with prayer at 6:07pm

### **Old business:**

1. Meeting minutes from the March meeting were approved with a motion from Russell and a second from Bri.
2. Sent Sacred Places outstanding grant questions to Michelle so she can answer everything she can and then get them back to Darren to compile.
3. No action on Parsonage patio cover. Will review at May meeting.
4. QR code for security camera access. No action yet but Woody will work to get Trustees camera access asap.
5. Liberty Air scheduled on April 24<sup>th</sup> to install new sanctuary diffusers.
6. Liberty Air scheduled on April 24<sup>th</sup> to complete the approved work on sanctuary HVAC unit #14.
7. Jake is continuing to power wash buildings exterior when his schedule permits. Discussion of completed pressure washing at May meeting.
8. Waiting on revision of TML Parking Agreement. Hope to have something by May meeting.

### **New Business:**

1. Randy to check wiring size on the 3-ton HVAC unit at parsonage to ensure correct breaker size (50 amp).
2. Randy will label disconnects in FLC as "East Furnace" and "West Furnace" and complete by next meeting.
3. FLC kitchen floor stripping and waxing was approved by email to be added to the rest of the FLC floor work that is scheduled for May 15<sup>th</sup>.
4. Knox Box for fire department key will be installed when received. Randy to install. Will review at May meeting.
5. Schedule for opening and closing the campus on Sunday was discussed and approved with a motion from Bri and a second from Randy. Steven will send schedule to all involved in the opening and closing of church campus on Sundays. Current schedule covers April 12<sup>th</sup> thru July 26<sup>th</sup>.

6. Steven, Russell and Darren reviewed Building Use Policies and Schedule of Fees on March 24<sup>th</sup>. Steven presented proposed updates. The trustees discussed and approved revised building usage agreements, including new fee schedules for different types of events and organizations. Sanctuary usage set at \$800 per hour for non-members and \$450 for members, while Fellowship Hall rates were adjusted to \$150 per hour for non-members and \$50 for members. Trustees also addressed current tenant arrangements, deciding to increase Weight Watchers fees to \$130 per session, Tai Chi fees to \$200 per session, and Taekwondo fees to \$800 monthly. Update kitchen policy document to reflect correct location of trash bags in the FLC. Update building usage policy to require one year membership for member wedding rates. These updates were approved with a first from Bri and a second from Russell.
7. Trustees approved by email the replacement of the FLC men's and women's restroom faucets. 4 total faucets plus supplies for \$457.21. Parts have been received. Rod brought up concerns with the current shutoff valves. Trustees agreed to get pricing for both faucet replacement and valve replacement options and Rod will get quote and provide it to trustees. Rod suggested he might be able to handle the valve replacement and will take a look and let trustees know before proceeding.
8. Parsonage HVAC filters were replaced by Steven on March 27<sup>th</sup> and Roger agreed to replace at minimum every 3 months. Steven also replaced the kitchen sink aerator and cleaned the guest bathroom sink aerator.
9. Local DAR chapter reached out to St John's to see about reserving space for a meeting. Trustees discussed concerns with accommodating their meeting schedule. Trustees agreed to allow a one-time use on January 9<sup>th</sup> from 9 AM to noon in the FLC for \$490 plus a \$200 refundable cleaning fee. Trustees agreed this would be a one-time accommodation, not a regular monthly booking. This was approved with a motion from Darren and a second from Bri.
10. Randy voiced concern about FLC data closet safety. Stephen will add to May meeting agenda.
11. Jim Leach will work on landscape architect funding and provide details for May meeting.
12. Office security camera issue. Michelle reported being unable to get video feeds working in her office despite trying different cables and connections. It was reported that while the main TV system still works, the office monitor and camera feeds may be affected by damage from a previous power outage. Bob Shelton agreed to explore connecting the systems or potentially running a new cable to provide video feed to Michelle's office.

Next regular meeting Tuesday May 5<sup>th</sup> at 6pm

Meeting adjourned at 8:53pm and Steven closed in prayer

Respectfully submitted,

Darren May