



Council Meeting
Monday, March 13, 2023

Minutes

Call to Order

President Bradley Posadas called the meeting to order at 7:02 PM. Councilmembers in attendance were Vice-president Scott Slocum, Bob Arper, Scott Grasmick, Jo Schaefer, Jacque Story (via Zoom), Teresa Walton, Katie Shaw, Karen McNamara (via Zoom), Pastor William Crabtree, and Jane Rasely who monitored recording and prepared minutes. Susan Shultz and Karen McQuillan were absent and excused. Bookkeeper Rick Cotter also attended.

Opening Prayer

Pastor Bill Crabtree

Devotions

Led by Katie Shaw

Review and approval of Meeting Minutes

Motion: I move approval of the February 13, 2023, meeting minutes as presented.

Arper/Shaw: Passed Unanimously

Treasurer's Report

Rick Cotter provided an update on the Church's financial status. Current offerings did not cover budget expenses in the month of February.

Unfinished Business (Action Items/Updates)

None

Pastors' Reports

Pastor Bill Crabtree – Provided a written report (see attached).

Pastor Jonathan Sansgaard (On Sabbatical)

Council Reports (Verbal)

Youth (Jacque Story) – Very successful youth auction with a great team.

Education (Karen McNamara) – Education survey is going well. Not quite ready to report back on all the data yet.

Social Concerns (Katie Shaw) – Art show has been moved to April 15th.

Outreach (Teresa Walton) – Spoke about welcome center cart plans and the possibility of moving the name tags to a different space so they do not create a log jam at the front door, as well as scheduling greeters for after the service.

Worship and Music (Jo Schraeder) – Having a hard time getting volunteers.

Property and Grounds (Bob Arper) – See attached report.

Stewardship (Scott Grasmick) – Has been researching the use of a stewardship calendar.

Personnel (Scott Slocum) – Washington State passed a new law about volunteer time in the workplace. David Soine has been working on understanding what this new law means for the church.

Grant Proposal (Bradley Posadas)

Update on paperwork process.

New Business (Discussion/Action)

Synod Assembly Voting Members – May 6th is the Synod Assembly and SLC is allowed to have 4 voting members attend in addition to Pastor Bill and Pastor Jonathan who will also attend.

Council members Teresa Walton, Katie Shaw, Scott Slocum, and Bradley Posadas were interested in attending.

Motion: I move to approve the following Council members to attend as voting members at the Synod Assembly: Bradley Posadas, Teresa Walton, Katie Shaw, Scott Slocum, Kim Grasmick (alternate), and Bob Arper (alternate).

Rasely/Schraeder: Passed Unanimously

Organ Subcommittee Update - Plans were moving forward, but action will be delayed until March offerings have been received.

Review of Action Items

None

Lord's Prayer

Adjourn

Meeting adjourned at 8:58 PM.

Lead Pastor Council Report 3-13-2023

Rev. Bill Crabtree-

Administration

- Wrote possible responses for our financial shortfall and began conversations with Ex. Officers about that. I'm sure will talk about this at Council during Financial Report.
- Met multiple times with Jessica (in PJ's absence) regarding youth and children's ministries.
- Met with Justin each week to plan Sunday worship and Lenten worship.
- Had our monthly program staff meeting – recording of our this can be made available to Council if desired.
- Met with Jane Rhodes to go over Altar care and Communion process of Lent as it is different.
- Supported Auction work.
- Supporting Special event "Potluck" this Saturday
- Worked with Faith Based Expeditions getting our Israel 2024 trip set and now we have 39 people going. Will have to cap it soon! Also sit a possibility that I'll do a Germany trip at the end of October but might have to push it off to the next fall.
- Will be meeting with Jessica this week to debrief the months while PJ has been gone and will be meeting with PJ when he gets back to debrief his sabbatical and explore its impact on our ministry as we go forward.

Teaching

- Lead Preschool chapel every other week trading off with Jessica (1 session on Tuesday and 2 on Wednesday)
- Each week I've taught Manna Bible Study, my Thursday Genesis study, the Thursday Foundations class (We have 16 people!) and Sunday Jr. and Sr. High Sunday School.
- Accompanying Jessica as she runs the "Middle" on Wednesday evenings while PJ is gone – it has been a great learning experience and helpful for me to get to know our youth better.
- Taught one session of Confirmation and will do another this month.

Pastoral Care

- Quite a few hospital visits and a number of pre-surgery prayers.
- Had 10 pastoral care – in office counseling sessions with people in need.
- Did 3 additional get togethers at Starbucks

- With Kim's help – all but a few of our homebound members received Communion and our Eucharistic ministers are seeing people frequently.
- Have a wedding this summer and doing now the premarital counseling with the couple.

Preaching/Worship/Music

- Recorded conversations for Lenten Service presentations – will have done 5 in total
- Getting lots of good feedback on Sunday services and Sermons
- Now heavily involved in planning Holy Week and Easter Services
- Attendance of in-person worshippers has leveled off at 230-250 a Sunday. However, online participation is actually going up. What do we make of this?

Vacation

- Took three days of leave to go to Palm Desert – get some sun and play some golf and will take another 3 days off to go back to NY to see daughter Becca. I will be gone Palm Sunday – only time all of us could be available for the visit.

Property & Grounds Report

Date: March 13, 2023

Security Alarm Calls:

Status: If you aren't one of those that sets the alarm after everyone leaves the church, you may not know that we have been having trouble with the Security Alarm system since Lisa replaced a battery in the Nurse's room (now Kathleen's office) motion sensor. Therefore, the only Alarm Center Calls that I have received the past 30 to 40 days has been because those people setting the alarm have either ignored Lisa's note on how to set the alarm or have simply made an error in entering the Bypass codes. Fire Solutions NW is our contractor but really doesn't have expertise on Security Alarm Systems thus we are considering changing to another contractor.

Olympic Lutherhaven:

Olympic Lutherhaven is still shut down with only maintenance being performed. The Annual meeting was held at Vinland Lutheran Church on February 19th where Evergreen Lutheran Church near Seabeck was accepted as another member church. Currently the water at Camp and water to the Picnic Area Boat Shed building is turned off and drained but will be turned on again this week. The Well at the Camp is now considered a Group A system based on the Engineering Evaluation completed by NW Water Systems in Port Orchard. However, the evaluation notes a number of changes to the Well by adding a water system and a reservoir which could mean the Craft Shack may be taken over by the two reservoir tanks unless we find another solution for placement of the tanks. The other big change is that the two RV sites next to the Well Head can no longer be used due to requirements to have no parking of vehicles within 100 feet of the Well Head. We are requesting a variance to 50 feet due to our limited number of days that our parking area is used.

Island Lake Cemetery:

Status: The normally open gates to the Cemetery are now being locked due to past and now more recent activity on site plus based on comments received from neighbors. The Exit drive gate will be locked with a padlock and the Entrance drive gate will be locked with a combination lock. Thus, those wishing to visit grave sites will have to call the Island Lake Committee for the combination padlock and must lock the gate when leaving. We are investigating adding more burial plots to the Southwest corner of the property by removing trees and preparing the area for grass. Although there are still a good number of unsold lots along the Eastern section along Old Military Road, the preferences seem to be lots along the Western section of the Cemetery.

Church Maintenance/Projects:

Lisa ordered 18 yards of Bark and asked for a work party for today (March 13) to spread the Bark over the Center Parking median. However, only Lisa and I showed up in addition to Carrie Auernhamer helping for about 20-30 minutes after she finished cleanup from the Auction. Lisa plans to use the leftover bark when she moves some plants to the area just west of the western parking area.

Property & Grounds Report

I received a verbal estimate for installation of ADA openers at the Gathering Place entrance and restroom doors. The final estimate is expected to be received tomorrow and is expected to be about \$15,100 plus tax. The end result will be similar to what we have in the main building with one entrance door with an ADA opener and ADA openers on the two restroom doors. The estimate is from Automatic Entries in Lynwood, WA.

I hope to have an estimate for installing ADA wheelchair ramps to the Gathering Place building from the Parking Lot for next month.

Bob Arper